

Before Starting the Special CoC Application

You must submit both of the following parts in order for us to consider your Special NOFO Consolidated Application complete:

1. the CoC Application, and
2. the CoC Priority Listing.

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The Special Notice of Funding Opportunity (Special NOFO) for specific application and program requirements.
2. The Special NOFO Continuum of Care (CoC) Application Detailed Instructions for Collaborative Applicants which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

CoC Approval is Required before You Submit Your CoC's Special NOFO CoC Consolidated Application

- 24 CFR 578.9 requires you to compile and submit the Special NOFO CoC Consolidated Application on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You must upload the [Specific Attachment Name] attachment to the 4A. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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1A-1. CoC Name and Number: TX-604 - Waco/McLennan County CoC

1A-2. Collaborative Applicant Name: Heart of Texas Homeless Coalition

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Heart of Texas Homeless Coalition

1A-5.	New Projects	
	Complete the chart below by indicating which funding opportunity(ies) your CoC applying for projects under. A CoC may apply for funding under both set asides; however, projects funded through the rural set aside may only be used in rural areas, as defined in the Special NOFO.	
1.	Unsheltered Homelessness Set Aside	Yes
2.	Rural Homelessness Set Aside	No

1B. Project Capacity, Review, and Ranking–Local Competition

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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1B-1.	Web Posting of Your CoC Local Competition Deadline–Advance Public Notice. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Local Competition Deadline attachment to the 4A. Attachments Screen.	
	Enter the date your CoC published the deadline for project application submission for your CoC's local competition.	07/01/2022

1B-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. (All Applicants)	
	Special NOFO Section VII.B.1.a.	
	You must upload the Local Competition Scoring Tool attachment to the 4A. Attachments Screen.	
	Select yes or no in the chart below to indicate how your CoC ranked and selected new project applications during your CoC's local competition:	
1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes

1B-3.	Projects Rejected/Reduced–Notification Outside of e-snaps. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4A. Attachments Screen.	
1.	Did your CoC reject or reduce any project application(s)?	No
2.	Did your CoC inform the applicants why their projects were rejected or reduced?	No
3.	If you selected yes, for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22.	

1B-3a.	Projects Accepted–Notification Outside of e-snaps. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Notification of Projects Accepted attachment to the 4A. Attachments Screen.	
	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22.	09/29/2022
1B-4.	Web Posting of the CoC-Approved Special NOFO CoC Consolidated Application. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Web Posting–Special NOFO CoC Consolidated Application attachment to the 4A. Attachments Screen.	
	Enter the date your CoC posted its Special NOFO CoC Consolidated Application on the CoC's website or affiliate's website—which included: 1. the CoC Application, and 2. Priority Listings.	09/29/2022

2A. System Performance

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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2A-1.	Reduction in the Number of First Time Homeless—Risk Factors.	
	Special NOFO Section VII.B.2.b.	
	Describe in the field below:	
	1. how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;	
	2. how your CoC addresses individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.	

(limit 2,500 characters)

1. HOTHHC utilizes the VI-SPDAT to identify risk factors in individuals and families. Through the CE process, data is obtained that helps the CoC to identify potential risk factors. Per the Consolidation Plan, some identified risk factors are the poverty rate in this area, which is 33.3% (much greater than the Texas rate of 21.1%), and the lack of affordable housing.
2. HOTHHC has developed a Homelessness Prevention Committee, in collaboration with the ESG Grantee and the Heart to Home Coordinated Entry System, to create strategies to address individuals and families at risk of becoming homeless. Additionally, the HOTHHC Permanent Housing Task Force works on affordable housing issues, in collaboration with the Waco Housing Authority. All CoC providers work with clients on improving life skills, access to mainstream benefits, and employment. The Salvation Army prioritizes families and individuals who are at risk of homelessness who have a court ordered eviction notice. SA's TBRA program serves families and individuals who qualify under the McKinney-Vento Act and their TX Veterans Commission program provides homeless prevention services. Endeavors provides homeless prevention services and RRH to Veterans and their families.
3. HOTHHC's CoC Committee and CE Committee, in collaboration with the HMIS, CE, and CoC Leads are responsible for overseeing the CoC's strategy to reduce or end the number of individuals and families experiencing homelessness for the first time. The CoC Committee includes the grantees who receive CoC and ESG funding in the region. The HMIS Lead provides data and evaluation, the CoC Committee and CoC Lead monitor strategy effectiveness, and the CE Committee and Lead assists in the evaluation of persons in need of homelessness prevention services, from which data is obtained on risk factors to first time homelessness.

2A-2.	Length of Time Homeless—Strategy to Reduce. (All Applicants)	
	Special NOFO Section VII.B.2.c.	
	Describe in the field below:	
1.	your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
2.	how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1. The CE Committee has taken several planning steps to reduce the average length-of-time homeless by creating a priority for housing for those with the longest time spent homeless in the Coordinated Entry system. As the CE system has been developed and implemented, system roadblocks are being identified and resolved. The Housing Navigator and Permanent Supportive Housing Task Force work to decrease barriers to housing in the local community through activities such as landlord engagement and advocating for affordable housing in the community. The CoC is working with agencies and landlords to develop low-barrier housing and all grantees currently use a Housing First approach. Local emergency shelters have agreed to quickly engage participants with caseworkers and refer clients for CE assessment.
2. The VI-SPDAT has an element of acuity based on length-of-time homeless and the Housing Navigator prioritizes participants served based on acuity and length-of-time homeless. The CoC Order of Priority designates length of time homeless as a priority to housing placement. Heart to Home and the HMIS Lead uses HMIS data and client report to determine the length of time homeless.
3. The CE and CoC Committees, in collaboration with the CoC and HMIS Leads are responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless. The CoC Committee includes grantees who receive CoC and ESG funding in the region. The HMIS Lead provides data and evaluation, the CoC Committee and CoC Lead monitor strategy effectiveness, and the CE Committee, CE Lead, and Housing Navigators assists in the system flow and prioritization of clients into housing programs to reduce the length of time homeless.

2A-3.	Successful Permanent Housing Placement or Retention. (All Applicants)	
	Special NOFO Section VII.B.2.d.	
	Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:	
1.	emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and	
2.	permanent housing projects retain their permanent housing or exit to permanent housing destinations.	

(limit 2,500 characters)

1. The CoC has implemented CE and Housing Navigator programs to improve the rate of individuals and families who move to permanent housing. Through the Housing Navigators and the Permanent Housing Task Force, the CoC is working to improve options in the community by educating landlords and implementing goals to reduce barriers and retention of permanent housing. Individuals and families receive case management and supportive services from the agency that serves them, in order to develop goals to have a positive outcome when exiting programs. Programs are working to develop and/or improve existing aftercare programs to provide assistance in retention of permanent housing. Additionally, work is being done to develop a referral system through CE that provides an education and/or employment-related referral in order to increase income of participants, which will lead to increased positive housing retention. Additionally, the implementation of YHDP and RHY funding, including youth navigators for the new youth system, will aid in the retention and exits to permanent housing for households that are under 25.

2. The CoC Committee, grantees who run local housing programs, and the CoC, YHDP, and HMIS Leads oversee the CoC's strategy to increase the rate of exit to permanent housing destinations. The CoC has worked with the state SOAR Lead, Texas Homeless Network, to obtain SOAR training to improve access to SSI/SSDI for those residing in permanent housing to help individuals experiencing homelessness be able to retain their permanent housing. The CoC projects utilize case management and supportive services in order to assist individuals and families with retention of permanent housing. Family Abuse Center, HOT Region MHMR, the CoC Committee, the Permanent Housing Task Force, and the CoC and HMIS Leads oversee the CoC's strategy to increase the rate of permanent housing retention. The HMIS Lead provides data, while the CoC Committee and CoC Lead monitor strategy effectiveness.

2A-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate. (All Applicants)	
	Special NOFO Section VII.B.2.e.	
	Describe in the field below:	
	1. how your CoC identifies individuals and families who return to homelessness;	
	2. your CoC's strategy to reduce the rate of additional returns to homelessness; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. The CoC identifies common factors of individuals and persons in families who return to homelessness through data evaluation. Utilizing HMIS data, we are able to identify commonalities and risk factors. Through the CE system, we are also identify a portion of those who are returning to homelessness through multiple entries and referrals to the Priority List. Case Conferencing of these individuals through the CE process has led to higher rates of identification and connection to services that will best serve those individuals.
2. By continuing to prioritize individuals with a history of homelessness and determining the best combination of CoC resources to help individuals retain permanent housing. In the next 12 months, improvements to Coordinated Entry are expected and continuing to engage and educate Landlords, developers, and management companies on how to lower or eliminate barriers and continue to adapt procedures to provide support and direction. Additional returns to homelessness will be reduced by connecting individuals and families to case management and supportive services such as SOAR, education/employment services, and mainstream benefits. Case Conferencing through the CE process allows an opportunity for community partners to discuss those who have had a return to homelessness and how to prevent future returns to homelessness by utilizing target resources and problem-solving strategies as a team and how those can improve the system.
3. Use of System Performance Measures allows the CoC Committee and CoC Lead to monitor performance and allows the CoC to analyze data that identify gaps and need. The CoC's decision to reallocate funds of lower performing projects allows for higher performing programs to be funded that in turn help to improve the rate of return to homelessness by offering more effective services to clients.

2A-5.	Increasing Employment Cash Income–Strategy. (All Applicants)	
	Special NOFO Section VII.B.2.f.	
	Describe in the field below:	
	1. the strategy your CoC has implemented to increase employment cash sources;	
	2. how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and	
	3. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

1. The CoC continues to work on growing collaborative relationships with training, education, and technical programs within the communities served, that provide or increase in job skills for those engaged in services which will increase employment income. CoC projects work with clients to increase access to employment through case management and referrals to community organizations who focus on income development. Agencies such as the HOTRMHMR provide access to employment specialists who work with participants to complete job applications, on skills to improve work readiness, and act as liaisons between potential employers and the client. The Waco Employee Resource Network within the community focuses on how to increase training and employment opportunities to clients served with the goal of helping employees maintain their job. CoC Projects are incentivized to increase participant cash income through points available when scored during the CoC Competition.
2. The CoC works to increase access for those experiencing homelessness to employment by engaging clients in job fairs, employment services, job readiness training programs, certificate programs, and referrals to education/employment resources when accessing Coordinated Entry.
3. The CoC Committee, CE Committee, and CoC Lead are responsible for overseeing the CoC's strategy to increase jobs and income from employment.

2A-5a.	Increasing Non-employment Cash Income-Strategy. (All Applicants)	
	Special NOFO Section VII.B.2.f.	
	Describe in the field below:	
	1. the strategy your CoC has implemented to increase non-employment cash income;	
	2. your CoC's strategy to increase access to non-employment cash sources; and	
	3. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. The CoC strives to develop collaborative relationships amongst agencies that provide non-employment cash income. This provides the which CoC participants access to mainstream benefits specialists within the community. The CoC has been working to increase the number of SOAR-trained staff to connect individuals to SSI/SSDI, along with building relationships with the local SSI office. All CoC Projects are incentivized to increase participant non employment cash income through points available when projects are scored during the CoC Competition. All CoC funded projects provide case management assisting clients with resources and assistance in obtaining non-employment benefits, this is included but not limited to access to benefits specialists who assist with obtaining SNAP benefits, TANF or other income.
2. The CoC Committee, CE Committee, and CoC Lead are responsible for overseeing the CoC's strategy to increase non-employment cash income.

2B. Coordination and Engagement–Inclusive Structure and Participation

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2B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry. (All Applicants)	
	Special NOFO Sections VII.B.3.a.(1)	

In the chart below for the period from May 1, 2021 to April 30, 2022:

1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC's coordinated entry system; or
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
4.	CoC-Funded Victim Service Providers	Yes	Yes	Yes
5.	CoC-Funded Youth Homeless Organizations	Yes	Yes	Yes
6.	Disability Advocates	Yes	Yes	Yes
7.	Disability Service Organizations	Yes	Yes	No
8.	Domestic Violence Advocates	Yes	Yes	Yes
9.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
10.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
11.	Hospital(s)	Yes	Yes	No
12.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
13.	Law Enforcement	Yes	Yes	No
14.	Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ+) Advocates	Yes	Yes	Yes
15.	LGBTQ+ Service Organizations	Yes	Yes	No
16.	Local Government Staff/Officials	Yes	Yes	No
17.	Local Jail(s)	No	No	No
18.	Mental Health Service Organizations	Yes	Yes	Yes
19.	Mental Illness Advocates	Yes	Yes	Yes

20.	Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
21.	Non-CoC-Funded Victim Service Providers	Yes	Yes	No
22.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
23.	Organizations led by and serving LGBTQ+ persons	Yes	No	Yes
24.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
25.	Other homeless subpopulation advocates	Yes	Yes	Yes
26.	Public Housing Authorities	Yes	Yes	Yes
27.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
28.	Street Outreach Team(s)	No	No	Yes
29.	Substance Abuse Advocates	Yes	Yes	Yes
30.	Substance Abuse Service Organizations	Yes	Yes	Yes
31.	Youth Advocates	Yes	No	Yes
32.	Youth Service Providers	Yes	Yes	Yes
	Other:(limit 50 characters)			
33.	Veteran Service Providers	Yes	Yes	Yes
34.	RHY Grantees	Yes	Yes	Yes

2B-2.	Open Invitation for New Members. (All Applicants)	
	Special NOFO Section VII.B.3.a.(2), V.B.3.g.	

	Describe in the field below how your CoC:
1.	communicated the invitation process annually to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and
4.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, other People of Color, persons with disabilities).

(limit 2,500 characters)

1. Annually, the CoC solicits new members through a Nominating Committee. The opportunity to join the CoC is open year-round and posted on the Heart of Texas Homeless CoC's website. The Committee regularly sends emails, posts on social media, and promotes membership at each meeting to actively recruit new members to the CoC. The Nominating Committee is also responsible for filling board seats with qualified board members. The Nominating Committee submits a slate of directors at the December CoC meeting. During this meeting, nominations are also taken from the floor.
2. Members who are disabled can review membership for the CoC and other CoC information, on the CoC's website, using computers at the public library. The library assists disabled clients with computer usage as needed. Disabled members may contact the City of Waco's Homeless Project Coordinator (which can be found on the city's website) for information on membership. Disabled members can also receive membership information from homeless services providers within the CoC. All providers within the Heart of Texas Region are members of the CoC and educated on membership processes.
3. The CoC partners with homeless street outreach teams and permanent housing partners to recruit formerly homeless clients who are interested in serving as homeless advocates. These advocates are encouraged to join committees such as the Encampment Ban Committee, Permanent Housing Committee, etc. Advocates participating receive a stipend paid for by the CoC planning grant to encourage participation. Advocacy is not limited to age, as youth are encouraged to serve on the Youth Action Board as well.
4. Board members are encouraged to solicit membership from agencies that work specifically with people of color, Indigenous persons and persons with disabilities. As new agencies representing these sub-populations are identified, board members quickly invite them to the CoC for inclusion.

2B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness. (All Applicants)	
	Special NOFO Section VII.B.3.a.(3)	

	Describe in the field below how your CoC:
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. Monthly, the CoC meets to provide information on homelessness and to receive input and information on ending and preventing homelessness. Agencies attending the meeting consists of homeless services providers, homeless advocates, businesses, educational institutions, and anyone interested in ending homelessness. Information on the monthly meetings can be found on the CoC's website. Feedback provided is passed to committees for response, which often leads to program development and implementation.
2. The CoC often presents information at City Council and Town Hall Meetings for public comment. All meetings held by City Officials are streamed and available to watch live or at a later date. These meetings are used to receive feedback on strategic plans to end homelessness, the encampment ban, and new grant funding requests.
3. As information is gathered during public meetings, the CoC takes that into consideration when addressing improvements or new approaches for the homeless system. For example, during a committee meeting with homeless response system providers, a partnering agency stated that clients were returning to homelessness or at imminent risk of becoming homeless after receiving short term assistance from a Rapid Rehousing provider. After a review of HMIS data, including the coordinated entry system, it was noted that rapid rehousing programs needed to be redefined and developed to include up to 24 months of assistance for clients still at risk after short term assistance was provided. Rapid rehousing programs are being redeveloped to prevent clients from becoming at risk.

2B-4.	Public Notification for Proposals from Organizations Not Previously Funded. (All Applicants)	
	Special NOFO Section VII.B.3.a.(4)	

	Describe in the field below how your CoC notified the public:
1.	that your CoC's local competition was open and accepting project applications;
2.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
3.	about how project applicants must submit their project applications;
4.	about how your CoC would determine which project applications it would submit to HUD for funding; and
5.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.

(limit 2,500 characters)

1. The CoC announced via email, using a list serve of homeless services providers and agencies/individuals interested in homeless services, and public notification on social media and the CoC's website the local competition for the NOFO process.
2. This announcement was released on July 1st and included information on how new agencies interested could apply. New agencies meeting the NOFO's priorities were encouraged to apply. Homeless services providers were asked to share the announcement with partners to encourage application.
- 3 .New and renewal project applications were asked to complete applications in eSNAPS and notify the CoC Administrator when completed. All applications were to be completed in eSNAPS by September 9th.
- 4.The CoC uses a Scoring and Ranking Committee to review, score and rank project applications. Committee members are not project applicants and do not present a conflict of interest. The committee uses a matrix to score all project applications. The matrix scores based on measures and outcomes, priorities as set forth by the CoC and HUD. Project applications are ranked in order by score. Project applicants are given the opportunity to grieve if necessary. The Grievance Committee will hear the grievance, review the project application, and then make a recommendation to the Steering Committee who makes the final decision on the project applications submitted and the ranking tool.
- 5.The disabled can review the application process on the CoC's website, using computers at the public library. Disabled members may contact the CoC Administrator for more information. Disabled members can also receive information from homeless agencies within the CoC. All providers within the Heart of Texas Region are members of the CoC and able to inform on the application process.

2C. Coordination / Engagement—with Federal, State, Local, Private, and Other Organizations

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2C-1.	Coordination with Federal, State, Local, Private, and Other Organizations. (All Applicants)
	Special NOFO Section VII.B.3.b.
	In the chart below:
1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with Planning or Operations of Projects
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Nonexistent
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.	Economic Opportunity Development Center and Workforce	Yes

2C-2.	CoC Consultation with ESG Program Recipients. (All Applicants)	
	Special NOFO Section VII.B.3.b.	

	Describe in the field below how your CoC:
1.	consulted with ESG Program recipients in planning and allocating ESG funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in Consolidated Plan update.

(limit 2,500 characters)

1. The Salvation Army of Waco receives ESG funding from the State of Texas, through the Texas Department of Housing and Community Affairs. Funds are allocated according to priorities set by the CoC with input from the ESG recipient. Funding of a project requires approval from the State of Texas, HOTHC, and the City of Waco. The Salvation Army consulted with the CoC Lead Administrator and the HOTHC Board to report their intent to apply. The CoC Lead and HOTHC gave their support for the activities indicated in the application. The City of Waco signed a Consistency with the Consolidated Plan form indicating support of planned ESG activities being in alignment with the Consolidated Plan.

2. The Salvation Army of Waco is monitored by the State of Texas and the results of these monitoring visits, and their expenditure of funds are shared with HOTHC. Monthly Expenditure Reports and Performance Reports are sent to the HMIS Administrator for CoC oversight. The Salvation Army is also monitored by the HMIS Lead for its use of HMIS as it relates to ESG and CoC projects, data quality, and performance.

3. The Salvation Army participates in the annual Point in Time count and Housing Inventory Count with the CoC. PIT data is collected using the CoC's dedicated app. HIC data is collected using a Google form created by the CoC. All data collected from the Salvation Army is shared with jurisdictions completing a consolidated plan. Jurisdictions can request this data from the CoC.

4. Municipalities requesting information for the Consolidated Plan contact the HMIS Administrator for data and information as it relates to homeless and housing, including agencies ESG and CoC funded. The Salvation Army reports all data and information on homelessness in HMIS.

2C-3.	Discharge Planning Coordination. (All Applicants)
	Special NOFO Section VII.B.3.c.

	Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.	
1.	Foster Care	Yes
2.	Health Care	Yes
3.	Mental Health Care	Yes

4. Correctional Facilities	Yes
----------------------------	-----

2C-4. CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts. (All Applicants)
Special NOFO Section VII.B.3.d.

Select yes or no in the chart below to indicate the entities your CoC collaborates with:	
1. Youth Education Provider	Yes
2. State Education Agency (SEA)	Yes
3. Local Education Agency (LEA)	Yes
4. School Districts	Yes

2C-4a. CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts–Formal Partnerships. (All Applicants)	
Special NOFO Section VII.B.3.d.	

Describe in the field below:	
1. how your CoC collaborates with the entities checked in Question 2C-4; and	
2. the formal partnerships your CoC has with the entities checked in Question 2C-4.	

(limit 2,500 characters)

1. The CoC partners with local school districts to engage immediately with students as soon as they become homeless to ensure homelessness becomes rare, brief and nonrecurring. Waco ISD, Waco Public Housing Authority and the Salvation Army partner to provide emergency housing to youth and families experiencing homelessness. Referrals are made by homeless school liaisons. The Cove partners with local school districts to provide “seat time” for homeless students to ensure each student has access to an education. Students can come to the drop-in center when it’s convenient for them to complete assignments and class work. By going to the drop-in center, students are not counted absent from school and receives credit for attending. This partnership was extremely crucial during the pandemic as schools closed leaving homeless students without access to electricity, computers and wifi. The CoC was awarded YHDP funding during 2019. This funding allowed the CoC to partner with the local education agency, Region XII, to provide training to school staff on engaging with homeless students and families.

2. Agencies within the CoC partner with local school districts to offer education and training opportunities to homeless youth. The Cove has MOUs with three school districts to provide seat time which counts attendance on a 2:1 scale (credit is giving for 2 days per 1 day of attendance). HOTRMHMR, a CoC and YHDP grantee, has contracts with school districts in the Heart of Texas region to provide school-based mental health services for homeless students suffering from mental illness.

2C-4b.	CoC Collaboration Related to Children and Youth—Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services. (All Applicants)	
	Special NOFO Section VII.B.3.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services

(limit 2,500 characters)

Per 24 CFR 578.23, the CoC will monitor to ensure that grant recipients (1) “take the educational needs of children into account when families are placed in housing and will, to the maximum extent practicable, place families with children as close as possible to their school of origin so as not to disrupt such children’s education, and (2) they “designate a staff person to be responsible for ensuring that children being served in the program are enrolled in school and connected to appropriate services in the community.”

2C-5.	Mainstream Resources—CoC Training of Project Staff. (All Applicants)	
	Special NOFO Section VII.B.3.e.	

Indicate in the chart below whether your CoC trains project staff annually on the following mainstream resources available for program participants within your CoC’s geographic area:

	Mainstream Resource	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI—Supplemental Security Income	Yes
3.	TANF—Temporary Assistance for Needy Families	Yes
4.	Substance Abuse Programs	Yes
5.	Employment Assistance Programs	Yes
6.	Other	Yes

2C-5a.	Mainstream Resources—CoC Collaboration with Project Staff Regarding Healthcare Organizations. (All Applicants)	
	Special NOFO Section VII.B.3.e.	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC’s geographic area;
2.	works with project staff to collaborate with healthcare organizations to assist program participants with enrolling in health insurance;
3.	provides assistance to project staff with the effective use of Medicaid and other benefits; and
4.	works with projects to promote SOAR certification of program staff.

(limit 2,500 characters)

1. Agencies within the CoC partner with Texas Hunger Initiative and the Central Texas Food Bank to enroll homeless clients in mainstream resource benefits such as TANF, SNAP, and Medicaid. These agencies also provide up to date information on the benefits which are shared electronically with all homeless services providers and uploaded to the CoC's website.
2. Information on mainstream benefits is shared as received on the CoC's website as received and shared with the CoC at general membership meetings.
3. The CoC has presentations at general membership meetings about how to connect participants to mainstream benefits including healthcare, substance abuse treatment, and mental health treatment. Central Texas Food Bank assists homeless clients with enrolling in health insurance benefits such as Medicaid. Indigent Health Care and Waco Family Medicine assists homeless clients with enrollment in healthcare programs.
4. The CoC connects programs to training on accessing SSI benefits such as SOAR. Central Texas Food Bank also informs homeless clients on how to access, use and enroll in mainstream benefits such as Medicaid, SNAP and TANF benefits. Heart of Texas Behavioral Health Network houses the SOAR Lead in our area, who helps develop SOAR-trained case managers across the CoC.

3A. New Projects With Rehabilitation/New Construction Costs

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

3A-1.	Rehabilitation/New Construction Costs—New Projects. (Rural Set Aside Only).	
	Special NOFO Section VII.A.	
If the answer to the question below is yes, you must upload the CoC Letter Supporting Capital Costs attachment to the 4A. Attachments Screen.		
Is your CoC requesting funding for any new project(s) under the Rural Set Aside for housing rehabilitation or new construction costs?		No

3B. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

3B-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only)	
	Special NOFO Section VII.C.	
	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No

3B-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only)	
	Special NOFO Section VII.C.	
	You must upload the Project List for Other Federal Statutes attachment to the 4A. Attachments Screen.	
	If you answered yes to question 3B-1, describe in the field below:	
1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and	
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.	

(limit 2,500 characters)

N/A Not applying for Rural Set Aside

4A. Attachments Screen For All Application Questions

		Please read the following guidance to help you successfully upload attachments and get maximum points:	
	1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.	
	2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'	
	3.	We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images and reduces file size. Many systems allow you to create PDF files as a Print Option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.	
	4.	Attachments must match the questions they are associated with.	
	5.	Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.	
	6.	If you cannot read the attachment, it is likely we cannot read it either. - We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time). - We must be able to read everything you want us to consider in any attachment.	
	7.	Open attachments once uploaded to ensure they are the correct attachment for the required Document Type.	
Document Type	Required?	Document Description	Date Attached
1B-1. Local Competition Announcement	Yes	1B-1. Local Compe...	10/16/2022
1B-2. Local Competition Scoring Tool	Yes	1B-2. Local Comp...	10/19/2022
1B-3. Notification of Projects Rejected-Reduced	Yes	1B-3. Notificatio...	10/16/2022
1B-3a. Notification of Projects Accepted	Yes	1B-3a. Notificat...	10/16/2022
1B-4. Special NOFO CoC Consolidated Application	Yes	1B-4. Special NOF...	10/19/2022
3A-1. CoC Letter Supporting Capital Costs	No		
3B-2. Project List for Other Federal Statutes	No		
P-1. Leveraging Housing Commitment	No	P-1. Leveraging ...	10/20/2022
P-1a. PHA Commitment	No	P-1a. PHA Commitment	10/19/2022
P-3. Healthcare Leveraging Commitment	No	P-3. Healthcare ...	10/19/2022
P-9c. Lived Experience Support Letter	No	P-9c. Lived Expe...	10/17/2022
Plan. CoC Plan	Yes	CoC Plan	10/20/2022

Attachment Details

Document Description: 1B-1. Local Competition Announcement

Attachment Details

Document Description: 1B-2. Local Competition Scoring Tool

Attachment Details

Document Description: 1B-3. Notification of Projects Rejected-Reduced

Attachment Details

Document Description: 1B-3a. Notification of Projects Accepted

Attachment Details

Document Description: 1B-4. Special NOFO CoC Consolidated
Application

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: P-1. Leveraging Housing Commitment

Attachment Details

Document Description: P-1a. PHA Commitment

Attachment Details

Document Description: P-3. Healthcare Leveraging Commitment

Attachment Details

Document Description: P-9c. Lived Experience Support Letter

Attachment Details

Document Description: CoC Plan

Submission Summary

Ensure that the Special NOFO Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	10/20/2022
1B. Project Review, Ranking and Selection	10/20/2022
2A. System Performance	10/16/2022
2B. Coordination and Engagement	10/20/2022
2C. Coordination and Engagement–Con't.	10/20/2022
3A. New Projects With Rehab/New Construction	No Input Required
3B. Homelessness by Other Federal Statutes	10/20/2022
4A. Attachments Screen	10/20/2022
Submission Summary	No Input Required



Heart of Texas Homeless Coalition Continuum of Care Supplemental NOFO Grant Competition

July 1, 2022

NOTIFICATION OF INTERNAL COMPETITION FOR HUD CONTINUUM OF CARE SUPPLEMENTAL TO ADDRESS UNSHELTERED & RURAL HOMELESSNESS FUNDS

The Heart of Texas Homeless Coalition (TX-604 Waco/McLennan County Continuum of Care) announces the internal competition for United States Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Supplemental to Address Unsheltered and Rural Homelessness Funding. This process will begin with a planning phase to develop funding priorities and a *Comprehensive CoC Plan to Serve Individuals and Families Experiencing Homelessness with Severe Service Needs* that runs until July 31st and then the CoC will begin receiving project applications via e-snaps from August 1st-September 9th, 2022, which will be followed by the competition phase where applications are scored and ranked by the CoC's Scoring and Ranking Committee before final submission by the Collaborative Applicant, the Heart of Texas Homeless Coalition, to HUD.

This competition is to award funding made available through the HUD Continuum of Care Supplemental to Address Unsheltered and Rural Homelessness Notification of Funding Opportunity (NOFO) issued on June 22, 2022. HUD has made available resources to support applicants. These can be found here:

- Complete information on the HUD NOFO can be found at this location:
<https://www.hudexchange.info/news/coc-program-supplemental-nofo-address-unsheltered-and-rural-homelessness/>
- Potential applicants for funding are strongly encouraged to take advantage of the extensive resources for the application process found on this HUD website. Instructions and resources for the application process are found here: <https://www.hudexchange.info/programs/e-snaps/>
- [HOTHCS Supplemental NOFO Resource Page](#)

APPLICATION DEADLINE

All organizations interested in obtaining funding through the HUD NOFO must submit their application in the e-snaps grant management system no later than **September 9, 2022, at 5 pm Central Standard Time**.

LETTER OF INTEREST & INQUIRIES

Please submit a letter of interest if your organization intends to apply. Applicants should review the information available in this Internal Competition Notification and the Notice of Funding Opportunity from HUD. Please review those materials prior to starting the application or submitting an inquiry to HOTHCS. Letters of Interest and Inquiries are to be submitted to: Nicole Wiscombe, HOTHCS Board Chair, heartoftexashomelesscoalition@gmail.com.

ELIGIBLE PROJECTS

New project applications are requested from qualified nonprofit and local government organizations for the Continuum of Care Supplemental to Address Unsheltered and Rural Homelessness NOFO. Applications are sought for projects that can make maximum efficient, economical, and effective use of the prospective allocation of HUD's CoC funds. New projects must meet threshold requirements laid out in the NOFO. All funded projects will be required to participate in the [Heart to Home Coordinated Entry System](#) and utilize a [Housing First](#) approach.

The TX-604 Heart of Texas Continuum of Care's Unsheltered Homelessness set aside in the NOFO is \$2,118,106 and is eligible for project use in the Heart of Texas region counties of McLennan, Hill, Bosque, Falls, Freestone, and Limestone. The Rural Homelessness set aside in the NOFO is \$640,254 and is only eligible for project use in Hill, Bosque, Freestone, and Limestone Counties. Grant terms will be for 3 years and then projects become part of the annual Continuum of Care Competition so budgets will be formulated in e-snaps for a one-year project budget needed multiplied by the 3-year term to determine total award. The following are allowable project types under this NOFO:

- **Permanent Supportive Housing (PSH) Projects – Eligible under Unsheltered & Rural Set Asides**
 - Housing for homeless individuals and families in which the head or co-head of household is disabled.
 - Permanent supportive housing must be 100% dedicated to serving chronically homeless individuals and families or meet qualifications as a “DedicatedPLUS” PSH project. DedicatedPLUS projects may serve the chronically homeless and they may also serve a broader range of homeless people in need of PSH. Please refer to the HUD NOFO resources for detailed information on DedicatedPLUS PSH projects.
 - PSH may provide housing assistance through tenant, sponsor or project based rental assistance, through leasing, or by providing operating support to a PSH facility. Because coordinated entry emphasizes participant choice in housing, tenant based rental assistance is the preferred housing type.
 - Admissions must come from the CoC's Heart to Home coordinated entry process.
- **Rapid Rehousing (RRH) Projects – Eligible under Unsheltered & Rural Set Asides**
 - For individuals and families targeting households that are living in the following settings:
 - Residing in place not meant for human habitation,
 - Residing in emergency shelter,
 - Meet Domestic Violence (DV) criteria in homeless definition (Category 4),
 - Residing in Transitional Housing (TH) funded part of a joint TH PH-RRH project, and/or
 - Receiving assistance from a Veteran's Affairs (VA) homeless program and met one of the above criteria on intake into the VA program.
 - RRH includes housing assistance through housing navigation, tenant based rental assistance (providing only on a short term or medium term – Not to extend past 24 months), and supportive services to assist participants secure housing, maintain housing and increase income and employment.
 - Admissions must come from the CoC's Heart to Home coordinated entry process.
- **Joint Transitional Housing-Rapid Rehousing (TH-RRH) Projects – Eligible under Unsheltered & Rural Set Asides**
 - This HUD initiative is intended to serve homeless families and individuals who need temporary, safe accommodations while they secure permanent housing, assemble needed documents to secure housing or have other barriers to immediate placement in housing. In Joint TH-RRH projects, the provider must be able to offer both TH and RRH to all participants, but all participants are not required to participate in both components. Participants should remain in the TH component for as short a period of time as possible; there should be no program requirements to complete, and the need for continuing stay in TH should be determined on a case-by-case basis.
 - For the TH component, housing assistance may be provided through operating support for existing facilities or leasing assistance. In the RRH component, housing assistance can only be provided through tenant based rental assistance. Supportive services may be provided to participants in both components. As in all RRH, rental assistance is limited to short term or medium term (not to extend beyond 24 months).
 - Eligible persons to be served in Joint TH-RRH projects include:
 - Residing in place not meant for human habitation,
 - Residing in emergency shelter, and/or
 - Meet DV criteria in homeless definition (Category 4).
- **Supportive Service Only - Coordinated Entry (SSO-CE) Projects – Eligible under Unsheltered & Rural Set Asides**
 - Funding can be used to support the development of activities to support the introduction of coordinated entry. This could include additional staff to operate and/or oversee the coordinated entry process,

additional housing navigation support or other services that would expand or enhance the coordinated entry system.

- **Supportive Service Only (SSO) Projects – Eligible under Sheltered & Rural Set Asides**
 - Funding may be used to provide supportive services to those with the highest service needs, including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.
 - Program participants are assisted to obtain and maintain permanent housing in a manner that fits their needs.
 - The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social services, and employment programs for which they are eligible to apply, and which meet the needs of the program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
 - Proposed projects will participate in coordinated entry.
- **Homeless Management Information System (HMIS) Projects – Eligible under Unsheltered & Rural Set Asides**
 - Funding can be used to expand the HMIS system to include more providers, more analysis of data submitted to HMIS, more training and support to HMIS contributing agencies, further outreach to non-participating agencies, expansion of rural utilization of HMIS, or other services to improve data quality or utilization.
 - Only the designated HMIS lead is permitted to apply for HMIS funding.
- **Planning Project – Eligible under Unsheltered Set Aside Only**
 - Only the Collaborative Applicant is permitted to apply for Planning funding and funds may be used as described in 24 CFR 578.39.

RURAL SET ASIDE ADDITIONAL ELIGIBLE ACTIVITIES

For the Rural Set Aside, HUD is authorizing activities eligible under the Rural Housing Stability Assistance Program and the CoC Program Rule. Below are additional eligible activities. Please see the NOFO for further details.

- Projects requested via the Rural Set Aside may request up to two additional years to complete acquisition, new construction, and rehabilitation.
- Rent or utility assistance after 2 months of nonpayment of rent or utilities to prevent eviction or loss of utility service.
- Short-term emergency lodging in motels or shelters, either directly or through vouchers.
- Repairs, (such as insulation, window repair, door repair, roof repair, and repairs) that are necessary to make housing habitable to be used for transitional or permanent housing by people experiencing homelessness. The total cost of repairs may not exceed \$10,000 per structure.
- Staff capacity building activities.
- Emergency food and clothing assistance.
- Costs associated with making use of Federal Inventory property programs to house homeless individuals and families.

FUNDING PRIORITIES

The local Continuum of Care will begin with a planning process to run through July 31st to determine local funding priorities, which will be released prior to the project application window opens. Within the NOFO, HUD has identified the following policy priorities applicable to our CoC:

- **Unsheltered Homelessness**
 - Creating efforts to identify people living in unsheltered situations, including encampments, and connecting them with health and housing resources.

- Creating efforts to enhance HMIS to collect more comprehensive data on people experiencing unsheltered homelessness in their area.
- **Unsheltered Homelessness and Individuals and Families Experiencing Homelessness with Severe Service Needs in Rural Areas**
 - Create efforts to end unsheltered homelessness in rural areas.
 - Target resources to rural areas and provide additional eligible activities to address some of the unique needs of rural areas.
- **Involving a Broad Array of Stakeholders in the CoC's Efforts to Reduce Homelessness**
 - Invite stakeholders to develop and implement a CoC Plan to Serve Individuals and Families Experiencing Homelessness with Severe Service Needs
- **Advancing Equity**
 - Identify and address the needs of subpopulations who are disproportionately more likely to experience homelessness.
 - Review strategies that led to any disparities in communities being served and take steps to eliminate these barriers.
- **Using a Housing First Approach**
 - Prioritize rapid placement and stabilization in permanent housing and does not have serve participation requirements or preconditions.
 - Engage landlords and property owners to identify an inventory of housing available for rapid rehousing and permanent supportive housing participants, remove barriers to entry, and adopt service delivery methods that respond to the preferences and needs of the individuals of family presenting for assistance.
 - Minimal barriers to program entry. There cannot be a requirement for sobriety prior to being housed and prior background (criminal history, lack of credit, or eviction history) cannot be used on a blanket basis to exclude potential participants. Participants cannot be required to participate in services as a condition of entry and failure to participate in services cannot be used as grounds for termination from the program.
 - All participants must be provided with a standard annual residential lease that does not include clauses that are not standard for residential leases in the community. Individuals and families can only be terminated from the program in conformance with the lease agreement.
 - All participants must be accepted from the Coordinated Entry System.

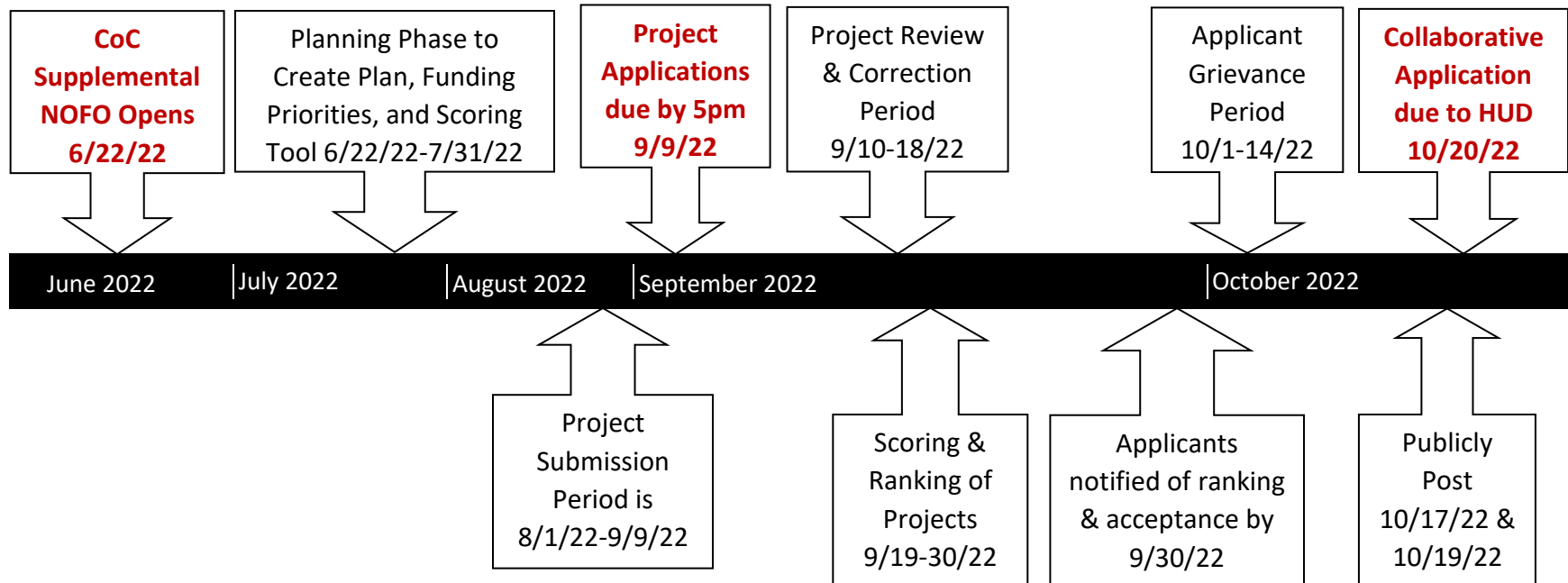
APPLICATION SUBMISSION THROUGH E-SNAPS

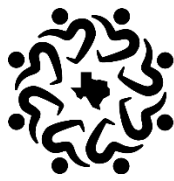
Applications must be submitted via the e-snaps grants management system by the specified deadline. Applications not developed or submitted through e-snaps will not be reviewed and will not be funded. Once the application has been completed in e-snaps, **do not hit SUBMIT**, instead, save the application (in e-snaps), download the pdf, save (on your computer, etc.), and emailed to <mailto:heartoftexashomelesscoalition@gmail.com>. Submission in e-snaps will occur after the competition process if the application is chosen for submission by the Scoring and Ranking Committee of the Heart of Texas Continuum of Care.

SCORING AND RANKING OF PROJECTS

All projects will be evaluated with a Board-approved Scoring Tool and ranking of the projects will follow the policies and procedures laid out in the CoC Competition Policies and Procedures manual found in Appendix E of the [Heart of Texas Homeless Coalition TX-604 Waco/McLennan County Continuum of Care Governance Charter & Policies and Procedures Manual](#). The scoring tool will be posted at the [HOTHHC Supplemental NOFO Resource Page](#).

Important Dates & Deadlines for the Continuum of Care Supplemental to Address Unsheltered and Rural Homelessness NOFO





TX-604 WACO/MCLENNAN COUNTY FY 2022 COC NEW PROJECT EVALUATION

Name of Agency and Project: _____

Project Type: ☐ PSH ☐ RRH ☐ Joint TH-RRH ☐ CE-SSO ☐ SSO Only (Non-CE)

Name of Reviewer: _____

CONTINUUM OF CARE GRANT NEW PROJECT ELIGIBILITY THRESHOLD

Threshold Review Criteria <i>Applicants must fully meet threshold criteria. Projects not meeting all the specified criteria will not be reviewed further.</i>	Meets Criteria? Yes, No, N/A
1. Project must be for eligible project type: Rapid Rehousing (RRH), Permanent Supportive Housing (PSH) or Joint Transitional Housing/Rapid Rehousing (TH-RRH); or additional services for the Coordinated Entry System (CE-SSO).	
2. Project proposes to serve an eligible population for the project type: <ul style="list-style-type: none">• Permanent Supportive Housing (PSH)<ul style="list-style-type: none">○ Can serve Category 1 & 4 homeless.○ All projects must be either 100% dedicated to chronically homeless or all beds/units must be Dedicated PLUS.○ All projects must serve exclusively disabled individuals/households as defined by HUD.• Rapid Rehousing (RRH)<ul style="list-style-type: none">○ Can serve Category 1 & 4 homeless.○ Residing in TH funded as part of a Joint TH-RRH project○ Receiving assistance from a VA homeless program and met one of the above criteria on intake into the VA program• Joint Transitional Housing & Rapid Rehousing (TH-RRH)<ul style="list-style-type: none">○ Can serve Category 1, 2, & 4 homeless.○ All participants must initially receive TH services and transition as soon as practical to rapid rehousing.• Coordinated Entry (CE-SSO)<ul style="list-style-type: none">○ Can serve Category 1, 2, & 4 homeless. This project type is accessible to all participants eligible for all other project types.	
3. Project proposes to use eligible costs for the project type: <ul style="list-style-type: none">• PSH: Rental assistance (tenant, sponsor, or project based), leasing or operating funds, supportive services, HMIS and administrative costs• RRH: Rental assistance (tenant based only), supportive services, HMIS and administrative costs• TH-RRH: For TH component – operating, leasing or rental assistance, for RRH component tenant based rental assistance only, supportive services and admin costs eligible for entire project. TH-RRH: Operating or leasing assistance and supportive services for the TH phase; tenant based rental assistance plus supportive services for the RRH phase.• CE-SSO: assessment of service needs, assistance with moving costs, case management, child care, education services, employment assistance, food, housing/counseling services, legal services, life skills, mental health services, outpatient health services,	

CONTINUUM OF CARE GRANT NEW PROJECT QUALITY THRESHOLD

Rating Factor for New Project Types	Points Available	Points Awarded	Criteria
Permanent Housing: Permanent Supportive Housing or Rapid Rehousing			
New permanent housing projects must receive at least 3 out of the 4 points available for this project type. Projects that do not receive at least 3 points will be rejected.	1		The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g., two or more bedrooms for families).
	1		The type of supportive services that will be offered to program participants will ensure successful retention in or help to obtain permanent housing, including all supportive services regardless of funding source.
	1		The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meets the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
	1		Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).
Total Points	4		<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected
Joint TH-RRH			
New Joint TH and PH-RRH component project applications must receive at least 4 out of 6 points available for this project type. Projects that do not receive at least 4 points will be rejected.	1		The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g., two or more bedrooms for families.)
	1		The proposed project will provide enough rapid re-housing assistance to ensure that at any given time a program participant may move from transitional housing to permanent housing. This may be demonstrated by identifying a budget that has twice as many resources for the rapid re-housing portion of the project than the TH portion, by having twice as many PH-RRH units at a point in time as TH units, or by demonstrating that the budget and units are appropriate for the population being served by the project.

Rating Factor for New Project Types	Points Available	Points Awarded	Criteria
	1		The type of supportive services that will be offered to program participants will ensure successful retention or help to obtain permanent housing, including all supportive services regardless of funding source.
	1		The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meets the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
	1		Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).
	1		The project has low barriers to entry and prioritizes rapid placement and stabilization in permanent housing.
Total Points	6		<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected
SSO-Coordinated Entry			
New SSO-Coordinated Entry project applications (also known as centralized or coordinated assessment) must receive at least 3 out of the 5 points available and must receive the point under the fifth criteria for this project type. Projects that do not receive at least 3 of the 5 points available and the point under the fifth criteria will be rejected.	1		The centralized or coordinated assessment system is easily available/reachable for all persons within the CoC's geographic area who are seeking information regarding homelessness assistance. The system must also be accessible for persons with disabilities within the CoC's geographic area.
	1		There is a strategy for advertising that is designed specifically to reach homeless persons with the highest barriers within the CoC's geographic area.
	1		There is a standardized assessment process.
	1		Ensures program participants are directed to appropriate housing and services that fit their needs.
	1		The proposed project has a specific plan to coordinate and integrate with other mainstream health, social services, and employment programs and ensure that program participants are assisted to obtain benefits from the mainstream programs for which they may be eligible (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
Total Points	5		<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected

Rating Factor for New Project Types	Points Available	Points Awarded	Criteria
Supportive Services Only (not including SSO projects for Coordinated Entry)			
SSO project applications must receive 4 out of 5 points available for this project type.	1		The proposed project has a strategy for providing supportive services to those with the highest service needs, including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.
	1		Program participants are assisted to obtain and maintain permanent housing in a manner that fits their needs.
	1		The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social services, and employment programs for which they are eligible to apply, and which meet the needs of the program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
	2		The project proposed will participate in coordinated entry.
Total Points	5		<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected

Comments:

PRIORITY CHECKLIST WORKSHEET

Priority	Points	Score
Ending unsheltered homelessness.	1	
<ul style="list-style-type: none"> Identify, engage, and effectively serve persons experiencing unsheltered homelessness. Develop housing and supportive services tailored to the needs of those with severe service needs that are experiencing unsheltered homelessness. Use data to measure project effectiveness in ending homelessness. 		
Ending rural homelessness.	1	
<ul style="list-style-type: none"> Identify, engage, and effectively serve persons experiencing rural homelessness. Develop housing and supportive services tailored to the needs of those with severe service needs that are experiencing rural homelessness. Use data to measure project effectiveness in ending homelessness. 		
Creating a systemic response to homelessness.	1	
<ul style="list-style-type: none"> Uses system performance measures such as the average length of homeless episodes, rates of return to homelessness, and rates of exit to permanent housing destinations to determine how effectively they are serving people experiencing homelessness. Assists the CoC in the development and implementation of a Coordinated Entry System. Uses the Coordinated Entry process to fill openings in their project. 		
Strategically allocates and uses resources.	1	
<ul style="list-style-type: none"> Using cost, performance, and outcome data, project should improve how resources are utilized to end homelessness. Uses data to review project quality, performance, and cost effectiveness. Maximizes the use of mainstream and other community-based resources to serve persons experiencing homelessness. Works closely with public and private health and mental health care organizations to connect program participants to health insurance and health services. Partners with local workforce development center to improve employment opportunities. 		
Uses an Evidence-Based Approach.	1	
<ul style="list-style-type: none"> Employs strong use of data and evidence, including the cost-effectiveness and impact of project on positive housing outcomes, recovery, self-sufficiency, and reducing homelessness. Trains project staff on best practices, which are then implemented when working with project participants. Identifies measures to track and use to evaluate project performance. 		

Priority	Points	Score
Uses a Housing First Approach. (See attached Housing First Worksheet)	1	
<ul style="list-style-type: none"> Individuals are rapidly placed and stabilized in permanent housing without any preconditions regarding income, work effort, sobriety or any other factor. Projects should help participants move quickly into permanent housing and should measure and reduce the length of time people experience homelessness. Projects engage landlords and property owners, remove barriers to entry, and adopt client-centered service methods. Service participation requirements occur only after a person has been stabilized in housing, and program participants are not required to participate in disability-related services (i.e. mental health services, outpatient health services, provision of medication) as a condition of continued participation in the program. 		
Strategically allocates and uses resources.	1	
<ul style="list-style-type: none"> Using cost, performance, and outcome data, project should improve how resources are utilized to end homelessness. Uses data to review project quality, performance, and cost effectiveness. Maximizes the use of mainstream and other community-based resources to serve persons experiencing homelessness. Works closely with public and private health and mental health care organizations to connect program participants to health insurance and health services. Partners with local workforce development center to improve employment opportunities. 		
Focuses on making adult homelessness brief, rare, and non-recurring.	1	
<ul style="list-style-type: none"> Provides access to low barrier housing and services to adults experiencing homelessness that is not conditional to a particular subpopulation or service provision (i.e. person served does not have to be a Veteran, fleeing domestic violence, in services with any particular agency to receive assistance). Project assists Coalition in meeting benchmarks towards achieving the goal of making homelessness brief, rare, and non-recurring. Collaborates with mainstream resources in the community to connect participants with assistance in areas such as employment, education, healthcare, and benefits. Participates in the Coordinated Entry System and follows the Order of Priority designated by the CoC to fill openings in housing projects. 		
Advancing Equity	1	
<ul style="list-style-type: none"> Programs are creating policies, procedures, and processes with attention to identifying barriers that result in racial disparities and taking steps to eliminate barriers to improve racial equity and to address disparities. Programs should address the needs of LGBTQ+, transgender, gender non-conforming, and non-binary individuals and families, ensuring privacy, respect, safety, and access regardless of gender identity or sexual orientation in programs. 		
Total Points	9	

**Priorities obtained from the FY 2022 Continuum of Care Supplemental NOFO and the HOTHC 2022 Priorities vote.*

HOUSING FIRST ASSESSMENT WORKSHEET

Project Agency and Name: _____

Housing First projects are effective in assisting all homeless people access and sustain permanent stable housing. It has been demonstrated that projects can be well-run and safe without imposing requirements that prevent many homeless individuals from entering and/or remaining in housing. As part of the NOFA solicitation for new and renewal projects applicants are required to answer the following questions related to the existing or proposed project's eligibility criteria and project rules. Each question will be scored as indicated. At the completion of the questionnaire, the applicant will tabulate the total score. Maximum points is 15.

1. Low Barrier access:

- a. Will/Does the project require clients to pass a background screening prior to project entry (excluding sexual offender/predator check)?

Yes ☐ No ☐ [No = 1 point]

- b. Will/Does the project require all persons with specified criminal convictions to be excluded on a blanket basis from admission (excluding registered sexual offender/predator, and background screening imposed by other funders)?

Yes ☐ No ☐ [No = 1 point]

- c. Will/Does the project require participants to be clean and sober for a specified period prior to project entry as a condition for admission?

Yes ☐ No ☐ [No = 1 point]

- d. Will/Does the project serve individuals and families regardless of sexual orientation, family composition, or marital status and are transgendered persons served according to the gender with which they identify?

Yes ☐ No ☐ [Yes = 1 point]

- e. Will/Does the project expedite the admission process including aiding in assembling necessary documents to support the application for admission?

Yes ☐ No ☐ [Yes = 1 point]

- f. Does the project actively participate in coordinated entry including attendance at meetings and case conferencing and, if applicable, are all new project entrants being referred through coordinated entry?

Yes ☐ No ☐ [Yes = 1 point]

2. Housing Retention

- a. **Will/Does the project terminate participants for failure to participate in treatment or support services including case management?**

Yes ☐ No ☐ [No = 1 point}

- b. **Will/Does the project terminate participants solely for engaging in substance use?**

Yes ☐ No ☐ [No = 1 [point]

- c. **Will/Does the project require participants to obtain earned or benefit income as a condition of remaining in the project?**

Yes ☐ No ☐ [No = 1 [point]

- d. **Will/Does the project make all efforts to avoid discharging participants into homelessness including referral back to coordinated entry for those who cannot remain in the project?**

Yes ☐ No ☐ [Yes = 1 point]

- e. **Are/Will project participants held to standards/behaviors not found in mainstream leases (such as not being allowed visitors, curfews, required to do chores, or not allowed to have alcoholic beverages in their unit)?**

Yes ☐ No ☐ [No = 1 point]

3. Participant engagement

- a. **Will/Does the project provide participant choice in accessing services and are efforts made to connect participants to community based services?**

Yes ☐ No ☐ [Yes = 1 point]

- b. **Will/Does the project provide regular opportunities for program participants to provide input on project policies and operations?**

Yes ☐ No ☐ [Yes = 1 point]

- c. **Will/Does the project employ Person Centered Planning as a guiding principle of the service planning process? Person Centered Planning focuses on helping the individual to identify and then accomplish**

their own goals in terms of relationships, community and program participation, achieving control over their lives, and developing the skills and resources needed to accomplish these goals

Yes ☐ No ☐ [Yes = 1 point]

- d. **Are/Will the project staffed be trained in clinical and non-clinical strategies to support participant engagement including harm reduction, motivational interviewing, trauma informed approaches, and strength based?**

Yes ☐ No ☐ [Yes = 1 point]

TOTAL SCORE: _____

Certification of Responses

I attest that the answers above are true and are provided without any additional comment or clarification.

Authorized Applicant Signature

Authorized Applicant Name and Title

Date



HEART OF TEXAS HOMELESS COALITION

ADVOCACY · ASSISTANCE · ACKNOWLEDGEMENT

PO BOX 23025, WACO, TX 76702

9/29/2022

No projects were rejected or reduced in the FY 2022 CoC Supplemental NOFO Competition.

Sincerely,

CoC Scoring & Ranking Committee

Milet Hopping, Co-Chair

Shavon Moore, Co-Chair

Laurel Kennedy

Shanna Rogers

Karen Saucedo

Ruth Smith

WWW.HEARTOFTEXASHOMELESS.ORG



ADVOCACY · ASSISTANCE · ACKNOWLEDGEMENT



HEART OF TEXAS HOMELESS COALITION

ADVOCACY · ASSISTANCE · ACKNOWLEDGEMENT

PO BOX 23025, WACO, TX 76702

9/29/2022

Daniel Thompson
110 South 12 Street
Waco, TX 76703

Dear Daniel Thompson

I am writing to officially inform you of the outcome of the Scoring and Ranking Committee evaluation of the project application your agency submitted to The Heart of Texas Homeless Coalition. On September 29, 2022, the following project was accepted to receive the following recommended funding amount in the FY2022 Continuum of Care Supplemental NOFA competition:

1. The TORHINO project has been accepted with a rank of 1 for the full amount requested.

You may review the entire ranking document at <http://www.heartoftexashomeless.org/supplemental-nofo/>, the FY 2022 HOTHCoC Supplemental NOFA webpage. If you have any grievances regarding this, you may file a grievance complaint with the CoC Lead Agency by emailing Galen Price at galenp@wacotx.gov. The grievance process can be found in the HOTHCoC Policies and Procedure Manual at <http://www.heartoftexashomeless.org/wp-content/uploads/2022/05/2022-HOTHCoC-TX-604-Policies-and-Procedures.pdf>, in Appendix E. Please do not hesitate to contact me if you have any questions and thank you for your submissions to this competition.

Sincerely,

CoC Scoring & Ranking Committee
Milet Hopping, Co-Chair
Shavon Moore, Co-Chair
Laurel Kennedy
Shanna Rogers
Karen Saucedo
Ruth Smith



HEART OF TEXAS HOMELESS COALITION

ADVOCACY · ASSISTANCE · ACKNOWLEDGEMENT

PO BOX 23025, WACO, TX 76702

9/29/2022

Timothy Packer, Ph.D.
524 W. Waco Drive, Suite B
Waco, TX 76701

Dear Timothy Packer, PhD,

I am writing to officially inform you of the outcome of the Scoring and Ranking Committee evaluation of the project application your agency submitted to The Heart of Texas Homeless Coalition. On September 29, 2022, the following project was accepted to receive the following recommended funding amount in the FY2022 Continuum of Care Supplemental NOFA competition:

1. The Outreach Expansion project has been accepted with a rank of 2 for the full amount requested.

You may review the entire ranking document at <http://www.heartoftexashomeless.org/supplemental-nofo/>, the FY 2022 HOTHc CoC Supplemental NOFA webpage. If you have any grievances regarding this, you may file a grievance complaint with the CoC Lead Agency by emailing Galen Price at galenp@wacotx.gov. The grievance process can be found in the HOTHc Policies and Procedure Manual at <http://www.heartoftexashomeless.org/wp-content/uploads/2022/05/2022-HOTHc-TX-604-Policies-and-Procedures.pdf>, in Appendix E. Please do not hesitate to contact me if you have any questions and thank you for your submissions to this competition.

Sincerely,

CoC Scoring & Ranking Committee
Milet Hopping, Co-Chair
Shavon Moore, Co-Chair
Laurel Kennedy
Shanna Rogers
Karen Saucedo
Ruth Smith

Applicant: Heart of Texas CoC TX-604
Project: TX-604 CoC Registration FY 2022 COC_REG_2022_192263

Before Starting the Special CoC Application

You must submit both of the following parts in order for us to consider your Special NOFO Consolidated Application complete:

1. the CoC Application, and
2. the CoC Priority Listing.

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The Special Notice of Funding Opportunity (Special NOFO) for specific application and program requirements.
2. The Special NOFO Continuum of Care (CoC) Application Detailed Instructions for Collaborative Applicants which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

CoC Approval is Required before You Submit Your CoC's Special NOFO CoC Consolidated Application

- 24 CFR 578.9 requires you to compile and submit the Special NOFO CoC Consolidated Application on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You must upload the [Specific Attachment Name] attachment to the 4A. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).



10/20/22

To Whom It May Concern:

The Housing Authority of the City of Waco are aware of the housing shortage in Waco and McLennan County which exacerbates permanent housing solutions for our citizens. To resolve that we realize we will need to develop different levels of units throughout our future complexes as well.

Within the Housing Authority's RAD process of all three of its public housing properties, we have included in the Kate Ross renovation the concept of turning two three-bedroom units into an additional six one-bedroom units that will be set aside for homeless families by 2025.

In addition, we are going to be building one- and two-bedroom units on nine (9) acres of land on Gurley Lane. In this case, we are deliberately setting aside an additional ten (10) units for assignment with the COC homeless coalition.

In demonstrating the Housing Authorities commitment to the needs of our local homeless, we are also partnering with the VA to manage and maintain a complex on the VA campus consisting of 32 units. Eight (8) of these will be used as a set aside for homeless veterans using VASH vouchers. The remaining 24 units will have Project Based vouchers (PBV) assigned to them.

We have entered into a partnership with Blue Ridge Atlantic to build 84 one-bedroom units in East Waco with wrap around services attached to it. The complex will have workout rooms, group rooms and individual rooms for counseling and health and physical well being if approved for tax credit funding.

While I realize the numbers are rather modest at the present time, we cannot work in a silo and like to partner with community groups and developers who not only understand the rigorous standards we require, but also know the importance of addressing the needs of those most vulnerable within our jurisdictional area.

Please feel free to contact me should you have any questions. I can be reached at the number and email listed below.

Sincerely,

A handwritten signature in black ink that reads "Milet Hopping". The signature is fluid and cursive, with the first name "Milet" and last name "Hopping" clearly distinguishable.

Milet Hopping, President/CEO
Waco Housing Authority and Affiliates
mileth@wacopha.org



September 27, 2022

HUD Continuum of Care Grant
Waco, TX

To Whom It May Concern:

This letter is being provided to you as part of the Continuum of Care Grant being submitted on behalf of the City of Waco. Waco Housing Authority and Affiliates first adopted the Homeless Preference for its Public Housing and HCV (Housing Choice Vouchers) Programs on 2/17/15.

WHA Homeless Preference clearly states applicants must meet the HUD definition of homelessness or the McKinney-Vento definition of homelessness.

Waco Housing Authority participates in the Continuum of Care process, including Coordinated Entry, is represented on the Homeless Coalition, and will assist in any future homeless programs toward the betterment of our community.

At present, we serve the homeless through the following programs, including those served via move-on vouchers:

HUD-VASH 57 housed/12 searching

Mainstream 72 housed/6 searching

FYI 2 housed/0 searching

EHV 27 housed/8 searching

Please feel free to contact me with any additional questions. I can be reached at (254) 752-0324 ext. 280.

Sincerely,

A handwritten signature in black ink that reads "Milet Hopping".

Milet Hopping, President/CEO
Waco Housing Authority and Affiliates
mileth@wacopha.org.



Memorandum of Understanding

This Memorandum of Understanding (MOU) has been created and entered on June 2021 by and between the following parties in relation to their application for the Emergency Housing Voucher Program.

Waco Housing Authority & Affiliates (WHA) - 4400 Cobbs Dr. Waco, Texas 76710
Continuum of Care (CoC) – Heart of Texas Region, PO Box 23025, Waco, Texas 76702

I. Introduction and Goals:

- a. WHA and CoC is committed to administering the EHV's in accordance with all program requirements.
- b. WHA's goal is to assist individuals and families who are experiencing homelessness; at risk of experiencing homelessness; fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking; or were recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability.

Lead HCV Liaison:

Latanya Rector – Waco Housing Authority Director of Section 8
Shaun Lee – CoC Chair

II. Define the populations eligible for EHV assistance to be referred by CoC.

- a. Homeless
- b. At risk of homelessness
- c. Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking
- d. Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability.

III. Services to be provided to eligible EHV families.

- 1. CoC will support individuals and families in completing applications and obtaining necessary supporting documentation to support referrals and applications for assistance, while aiding households in addressing barriers.
- 2. CoC will support WHA in ensuring appointment notifications to eligible individuals and families and will assist eligible households in getting to meetings with WHA.
- 3. WHA will establish windows of time for EHV applicants to complete intake interviews for EHV.
- 4. CoC will provide housing search assistance for eligible individuals and families.
- 5. WHA will provide counseling on compliance with rental lease requirements.
- 6. CoC will assess individuals and families who may require referrals for assistance on security deposits, utility hook-up fees, and utility deposits.
- 7. CoC will assess and refer individuals and families to benefits and supportive services, where applicable.

IV. WHA Roles and Responsibilities

1. WHA will coordinate and consult with the CoC in developing the services and assistance to be offered under the EHV services fee.
2. WHA will accept direct referrals for eligible individuals and families through the CoC Coordinated Entry System.
3. WHA will commit a sufficient number of staff and necessary resources to ensure that the application, certification, and voucher issuance processes are completed in a timely manner.
4. WHA will commit a sufficient number of staff and resources to ensure that inspections of units are completed in a timely manner.
5. LaTanya Rector – Director of Section 8 will serve as the lead EHV liaison for WHA.
6. WHA will comply with the provisions of this MOU.

V. CoC Roles and Responsibilities

1. Shaun Lee – CoC Chair will be the lead EHV liaison to communicate with WHA.
2. CoC will refer eligible individuals and families to WHA using the community's coordinated entry system.
3. CoC will support eligible individuals and households in completing and applying for supportive documentation to accompany admissions application to WHA (i.e. self-certifications, birth certificate, social security card, etc.).
4. CoC will attend EHV participant briefings when needed.
5. CoC will assess all households referred for EHV for mainstream benefits and supportive services available to support eligible individuals and families through their transition.
6. CoC will identify and provide supportive services to EHV families. (While EHV participants are not required to participate in services, the CoC will assure that services are available and accessible.)
7. CoC will comply with the provisions of this MOU.

VII. Program Evaluation

WHA and CoC agree to cooperate with HUD, provide requested data to HUD or HUD-approved contractor delegated the responsibility of program evaluation protocols established by HUD or HUD-approved contractor, including possible random assignment procedures.

Signed by

Date: 6.3.21

By: Milet Hopping
Milet Hopping
WHA President/CEO

Date: June 2nd 2021

By: Shaun Lee
Shaun Lee
CoC Chair



February 14, 2022

To whom it may concern:

This is a letter of commitment for 8 HUD-VASH vouchers to be dedicated to the EUL for HUD-VASH Veterans, with the remaining 26 vouchers to support the project. These 26 vouchers will come from the existing regular Section 8 program to support other Veterans (aging, disabled, and chronically mentally ill) who will likely need supportive housing and VA services provided on the WACO campus project.

We are in full support of the WACO campus project and will assist in any way possible.

Sincerely,

A handwritten signature in black ink that reads "Milet Hopping". The signature is fluid and cursive, with a large loop at the end of the last name.

Milet Hopping
President/CEO



12/17/20

To Whom It May Concern;

This letter is a support letter to develop and create Veteran's Supportive Housing at the VA campus in Waco, TX. There is a large need in Waco to provide sustainable affordable housing for our Veterans. These units would be built to serve Veterans in a multitude of ways. First, it would stabilize their housing options. Secondly, support services are located a few steps away.

Waco Housing Authority (WHA) has agreed to serve as management and maintenance of the property and will administer the Veterans Assisted Supportive Housing (VASH) vouchers. These vouchers will allow for Veterans to pay an affordable rent and for us to handle the subsidy that comes with the voucher to pay the Landlord (the VA).

WHA has long had a respect for our Veterans and what they did for us as individuals as well as our country. We are proud to serve in this capacity to aid our Veteran's in a path that leads to personal success. We look forward to work with the developers to see it happen.

Sincerely,

A handwritten signature in black ink that reads "Milet Hopping". The signature is fluid and cursive, with the first name "Milet" and last name "Hopping" clearly distinguishable.

Milet Hopping, President/CEO
Waco Housing Authority



HEART OF TEXAS Behavioral Health Network

Formerly Heart of Texas Region MHMR Center

October 17, 2022

Heart of Texas Homeless Coalition
P.O. Box 23025
Waco, Texas 76702

Dear Heart of Texas Homeless Coalition:

Heart of Texas Behavioral Health Network (HOTBHN) is pleased to commit to programming outlined in the Continuum of Care (CoC) Supplemental Grant to Address Unsheltered and Rural Homelessness (Special NOFO).


As the regional Local Mental Health Authority, HOTBHN provides Certified Community Behavioral Health Clinic (CCBHC) Services, Integrated Behavioral Health and Physical Health Services, Case Management Services, Counseling Services, Substance Use Disorder Support Services, Medication Management and Psychiatric Support, Veterans Services, Housing Services, and more, in the six-county Heart of Texas Region (comprising McLennan, Hill, Falls, Bosque, Limestone, and Freestone Counties).

Our current Homelessness Support and Housing Services dovetail nicely with this Supplemental Grant. We operate homelessness support and housing services for both youth and adults. For instance, HOTBHN operates Runaway Homeless Youth programming, Youth Homelessness Demonstration Programming, Emergency Shelter programming for trafficked youth, Continuum of Care programming, Projects for Assistance in Transition from Homelessness (PATH) programming, as well as Tenant Based Rental Assistance (TBRA) from the City of Waco and Homelessness Navigation services. What is more, HOTBHN is also strongly connected to the local CoC and provides ongoing support to the CoC's mission.

HOTBHN will therefore commit to support this Supplemental Grant throughout the duration of its funding. Indeed, this proposal represents a comprehensive effort to improve, advance, and enhance availability and access to Medical and Behavioral Health Services for the most vulnerable in our community. HOTBHN, through its CCBHC designation, and its various housing programs, is committed to supporting this effort.

Thank you for the opportunity to support this project.

Sincerely,



Daniel Thompson
Executive Director

HOTBHN Administration
P.O. Box 890 • Waco, TX 76703-0890
(254) 752-3451



HEART OF TEXAS HOMELESS COALITION

ADVOCACY • ASSISTANCE • ACKNOWLEDGEMENT

October 13, 2022

Dear HUD Continuum of Care Team,

The Lived Experience of Homelessness Work Group of the Heart of Texas Homeless Coalition is a group of individuals from the Heart of Texas region with lived experience of homelessness. Our purpose in convening this work group is to evaluate the Heart of Texas Continuum of Care's (CoC) Collaborative Application projects and plan priorities being submitted for the Continuum of Care Supplemental to Address Unsheltered and Rural Homelessness Notice of Funding Opportunities (NOFO). As a working group, we are in support of the priorities in the CoC's Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs and the projects being submitted in this NOFO.

Sincerely,

Natalie McClure

Printed Name

Signature

Date

Printed Name

Signature

Date

Printed Name

Signature

Date

Printed Name

Signature

Date

Printed Name

Signature

Date



HEART OF TEXAS HOMELESS COALITION

ADVOCACY • ASSISTANCE • ACKNOWLEDGEMENT

COC SUPPLEMENTAL NOFO LIVED EXPERIENCE WORK GROUP MEETING SIGN IN

Printed Name	Signature	Lived Experience of Homelessness (Yes or No)
Nicole Wiscombe	Nicole Wiscombe	No
S. TALOR DONALDSON	S. Talor Donaldson	Yes
Kalleb Watkins	Kalleb Watkins	Yes
Natalie McClure	Natalie McClure	yes
Whiteside Vicki Ann H.	Whiteside Vicki Ann H.	Yes and living
SPARKY LUTHERS	SPARKY LUTHERS	YES
Grace Monwright	Grace Monwright	Yes
TIM PAXTER	TIM PAXTER	NO



HEART OF TEXAS HOMELESS COALITION

ADVOCACY • ASSISTANCE • ACKNOWLEDGEMENT

COMPREHENSIVE PLAN TO SERVE INDIVIDUALS AND FAMILIES EXPERIENCING HOMELESSNESS WITH SEVERE SERVICE NEEDS

I. INTRODUCTION

The foundation of this plan began in 2022, as the Heart of Texas Homeless Coalition (HOTHCo) and the City of Waco worked to create a newly updated *Strategic Plan to End Homelessness*. The creation of this plan included Continuum of Care (CoC) grantees, local partners, and individuals with lived experience of homelessness. This plan serves as guidance and a roadmap to end homelessness in the Heart of Texas through the development of strategic goals and strategies. Through working collaboratively, we will be able to develop an equitable homeless system that aims to prevent and end homelessness that meets the needs of all persons served.

A. GOALS

The work of the Strategic Plan to End Homelessness is centered on the following goals established for the plan:

- Goal #1: Realigning the Continuum of Care core functions within the CoC Lead Agency, the City of Waco, to better support the CoC.
- Goal #2: Continue to build a Homeless Response System that coordinates all agencies and supportive services that serve those experiencing homelessness to ensure homelessness is rare, brief, and nonrecurring.
- Goal #3: Improve Diversion and Prevention Programs to prevent households from entering homelessness through supportive services and case management.
- Goal #4: Create Street Outreach Teams that serve those experiencing unsheltered homelessness that are housing-focused and connect those with severe service needs to resources to help resolve homelessness.
- Goal #5: Create additional Emergency Shelter and Transitional Housing beds, especially for families, to ensure those who are experiencing homelessness remain unsheltered while working on a path towards housing and self-sufficiency.
- Goal #6: Create additional long term Rapid Rehousing units to connect households experiencing homelessness to permanent housing through programming which includes intensive case management and supportive services.
- Goal #7: Create additional Permanent Supportive Housing units to provide housing and supportive services to households that have a long duration of homelessness and a disability.
- Goal #8: Improve Move-On Program options to rehouse households from Permanent Supportive Housing to vouchers from local public housing authorities.
- Goal #9: Increase coordination with other Homeless System Partners such as:
 - Hospital and Healthcare Systems
 - Jail Diversion and Criminal Justice Partners
 - Schools and Education Partners
 - Public Housing Authorities
 - Mental Health and Substance Use Treatment Providers
 - Landlord/Property Owners
- Goal #10: Align with the federal plan, Ending Homelessness-House America.

B. HOMELESSNESS IN THE HEART OF TEXAS

The City of Waco (the City) serves as the CoC and HMIS Lead Agency for the CoC through a partnership with The Heart of Texas Homeless Coalition (TX-604 CoC). This partnership ensures that the CoC is managed in

accordance with the U.S. Department of Housing Urban Development to promote a communitywide commitment to ending homelessness and quickly rehouse households experiencing homelessness.

HOTHC serves a six-county region and is a collaboration between area non-profit organizations and individuals with lived experience of homelessness to provide resources and housing services to individuals and families experiencing homelessness. Those counties include Bosque, Falls, Freestone, Hill, Limestone, McLennan. The City of Waco located in McLennan County contains majority of the people experiencing homelessness as well as majority of the homeless system resources and programs. The Waco area leads the charge on funding and outcomes for the region since it is the largest city in six-county region and contain programs and resources such as emergency shelters, transitional housing, rapid-rehousing, permanent supportive housing, and homeless prevention. The region has experienced a tremendous increase in tourism and economic growth, primarily due to the popularity of Magnolia and the television show Fixer Upper, which has led to the launch of the Magnolia Network television cable channel. The increased visibility of Waco has resulted in an increase people moving into the community which has led to an increase in housing costs, apartment rent, and property taxes that has only been magnified with the impacts of the COVID-19 pandemic and inflation that followed. The region has a higher poverty rate that is above the state average, and when coupled with the increase in housing costs/rents/taxes, this has led to an increase in the number unable to afford their housing and falling into homelessness.

In January 2022, 195 homeless persons and 142 households were identified during the Point-in-Time count, with 38% of those being unsheltered and 30% of those counted were under the age of twenty-five. The PIT count is conducted as a known-location count within the core region of Waco where those experiencing unsheltered homelessness stay and is identified through the combination of helicopter survey with the Sheriff Department and street outreach teams to scout locations to survey prior to the PIT count date. In the 2022 PIT, the following demographic information was identified:

- Gender: Males represented 62% and females represent 38% of those counted in the PIT.
- Race: White individuals represent 67% of PIT count whereas Black and African American individuals represent 32%. According to PIT data, there are more white homeless households than any other race. However, a racial analysis, conducted in 2022 by HOTHC, revealed that based on the number of citizens in Waco, the number of Black or African Americans is overrepresented within the homeless population as compared to the general population.
- Ethnicity: Of those counted 66% identified as non-Hispanic/Latino and 34% as Hispanic/Latino.

In addition to counting the number of homeless households annually, an inventory of housing is also conducted to tally the number of beds and units within the CoC available through programs such as emergency shelter, transitional housing, rapid rehousing, and permanent supportive housing. However, the local make-up of the homeless population may not match bed/unit availability. For example, there may be too many or too few beds/units of a specific project type or subpopulation that does not meet the population's needs. Which means that with proper program design and implementation, homelessness can be prevented or shortened as much as possible. Further analysis remains needed to determine if current housing inventory matches the make-up of the population and will be one area of focus in the Continuous Quality Improvement work group.

C. YOUTH HOMELESSNESS

Obtaining an accurate count of youth and young adults experiencing homelessness has been challenging as many youths do not fit into HUD's definition of homelessness, including situations such as couch-surfing with friends and family. However, it is evident there are homeless youth within the region based on the number of youths counted as homeless within the local school systems. In 2019, HOTHC was selected as one of twenty-

three communities in the country for the Youth Homelessness Demonstration Program (YHDP). Through needs and gaps analyses conducted during this planning work, the community identified the need to develop youth-focused drop-in centers and housing programs. Since the implementation of YHDP funds, which resulted in the creation of six new youth-focused programs, the community is identifying other ways of taking census of youth experiencing homelessness and housing instability, such as looking at numbers served through these projects. Once such program, the DOBEY Drop-In Center, which serves unaccompanied homeless young adults ages 18-24, has served an average of twenty-five youth per month since opening in March of 2021.

II. REALIGNING THE CONTINUUM OF CARE

HOTHC has identified the City of Waco as the CoC and HMIS Lead Agency to conduct the CoC's primary duties under the direction of HOTHC's Board of Directors. The CoC Administrator position currently sits under the Community Services Department of the City of Waco. The HMIS Administrator position resides at Prosper Waco, under contract with the City of Waco and the CE Administrator position resides at the Salvation Army, one of the CE-SSO grantees. Currently, the lead roles of the CoC are not co-located. A recommendation has been made by the HOTHC Board of Directors to consider co-locating the current CoC, HMIS, and CE Administrators within the Lead Agency to better realign the CoC and allow for improved coordination and planning between system leaders.

Additional staff are needed to administer the duties of the CoC. To build more capacity within the CoC additional funding needs to be located for adding positions to focus on monitoring and evaluation, training and technical assistance, data analysis, Continuous Quality Improvement, Coordinated Entry System operations, and grant writing. Additionally, the use of interns has been recommended to supplement where funding is not available until all needed positions can be fully funded and will also serve to train the next generation of CoC leaders. Without a fully functioning department, the work to end homelessness will become the responsibility of the service providers who are not equipped to conduct the work of the CoC.

A. Lived Experience Engagement

Lived Experience expertise is of high value to HOTHC. The CoC has identified a need to focus on ensuring the engagement and participation of those with lived experience of homelessness when evaluating the realignment of the CoC to ensure they are included in all phases of planning and implementation in the homeless system. On the CoC Board, there are two dedicated lived experience board seats that have full voting privileges and are a part of forming and approving all policies and procedures and participate on the Scoring and Ranking Committee during the NOFO season. Members for these seats are recruited by the Nomination Committee through outreach to encampments, service providers, email, and HOTHC general membership meetings. HOTHC member agencies are also encouraged to invite program participants to come to general membership meetings, HOTHC does recruitment on their social media platforms to invite and encourage engagement from those with lived experience of homelessness, street outreach teams and drop-in centers hold listening sessions and invite those interested in participating in work groups, meetings, and Youth Action Boards (YABs), and recruitment from YABs is advertised on the HOTHC website, social media, and through member agencies. Twice annually, HOTHC hosts Project Homeless Connect, a one-day service and resource fair for those experiencing homelessness. At this event, listening sessions are held and participants are informed on ways they can engage in the CoC from participating on the Board, attending HOTHC meetings, and participating in lived experience work groups and listening sessions held throughout the year.

The CoC currently has two YABs, one that led by YHDP grantee, The Cove, that is focused on engaging youth under the age of 18, and one that is for the entire youth system but is primarily comprised of youth ages 18-24, that is led by a YAB Liaison who is an individual with lived experience of homelessness, that is employed by the YHDP Lead Agency, the Heart of Texas Behavioral Health Network. Both YABs have been engaged in all

phases of planning and implementation of YHDP and the new youth homeless system, including scoring and ranking projects submitted to HUD during NOFO season. The YAB Liaison also holds listening sessions on a regular basis at the DOBEY Drop-In Center to build engagement and recruit for the YAB but to also offer a lower barrier way to provide feedback. With the implementation of YHDP, projects were encouraged to hire people with lived experience of homelessness, and this has led to the creation of four dedicated peer support specialist positions within the CoC and other positions being held by individuals with lived experience. This has been encouraged across the CoC and agencies such as emergency shelters and transitional housing programs have been hiring individuals with lived experience to be shelter and housing monitors.

More recently, the CoC has begun the work towards created and formalize a dedicated working group of persons with lived experience of homelessness, like the YABs, but for all individuals and families with lived experience of homelessness regardless of age. The group began meeting during the summer of 2022 and was able to evaluate the priorities and projects submitted in the CoC Supplemental NOFO and provided a letter of support towards this work. This group is in the beginning stages of formalizing governance but has been invited to be a part of all planning and implementation work in the CoC as the YABs have been, including have voting representation on the HOTH/CoC Board of Directors.

III. DEVELOP A HOMELESS RESPONSE SYSTEM

With a working Homeless Response System, those entering homelessness will be quickly identified, homelessness will be prevented and those experiencing homelessness will be connected to housing and services. A Homeless Response System consists of agencies who serve homeless households including housing authorities, food pantries, soup kitchens, victim services providers, faith-based organizations, Veterans Affairs, and more. Agencies within the Homeless Response System are funded by a variety of funding sources, including federal, state, local, and private funds.

A Homeless Response System and all projects within it should be Housing First focused. Housing First is an approach to connect households experiencing homelessness quickly and successfully to permanent housing without any preconditions or barriers such as sobriety, or participation in program related activities. There are key programs needed to build an effective Homeless Response System. Those programs have been identified below.

A. DIVERSION AND PREVENTION

Development of a Diversion and Prevention program is needed to prevent households from entering homelessness through supportive services and case management. Prevention services are used to retain housing, for those who are housed, to prevent households from entering homelessness. Diversion and prevention also focus on rapidly rehousing clients once homeless.

Strategies to prevent homelessness include:

- Developing prevention programs that provide anti-eviction services, rental and utility supports, emergency assistance, and financial education
- Increasing Flexible Assistance to Secure Housing (FLASH) funding to support individuals and families when there are no other resources available
- Developing education and training programs to assist with increasing outcomes
- Partnership between emergency shelters and rapid rehousing projects to decrease the length of stay in homelessness

Outcomes include:

- A decrease in the number of households entering homelessness

- The length of time a household is spent homeless
- Jobs and income growth
- A decrease in the number of households who become homeless for the first time

The Emergency Solutions Grant offers prevention funding which is received by agencies within the CoC. This funding would need to be increased and the projects redeveloped to fit this goal.

B. HOMELESS STREET OUTREACH TEAMS

Coordinated street outreach teams identify and engage those living unsheltered and play a critical role within the homeless response system. Effective street outreach engages the unsheltered who may be service-resistant and may not otherwise receive services and ensures their basic needs are met while preparing them for self-sufficiency, including housing. The CoC has prioritized serving those experiencing unsheltered homelessness through the Order of Priority in Coordinated Entry, through the homeless preference at the local housing authority, and through the prioritization of those experiencing unsheltered homelessness for Emergency Housing Vouchers from the Waco Housing Authority and the Texas Department of Housing and Community Affairs. Using a Housing First Approach and Coordinated Entry, the CoC is adopting program eligibility and processes that will reduce unsheltered homelessness. Outreach teams can assist those experiencing unsheltered homelessness to access identification, provide referrals to case management and housing navigation services, and connect those served with supportive services such as healthcare, legal services, and mental health and substance use treatment.

Within the CoC, there are multiple outreach teams focused serving those experiencing homelessness, including within the rural areas of the CoC. These teams include the Projects for Assistance in Transition from Homelessness (PATH) Team, Throwing Aces, the VA Team, an SSVF Team, and a few street ministries. On a monthly basis, these teams do outreach together but also coordinate weekly on mutual persons served. Additionally, in the youth system, outreach is conducted by the YHDP Navigation Team, Central Texas Youth Services RHY project, Heart of Texas Behavioral Health Network RHY project, and The Cove team who focuses on school in-reach. During weekly youth case conferencing, the youth system is able to coordinate about youth served through outreach and in-reach activities. Annually, all outreach teams coordinate for the planning and implementation of the PIT count.

The CoC also has an Encampment Work Group that coordinates outreach teams, homeless system planning leaders, and other partners such as local law enforcement, businesses, and healthcare providers to work together to connect those in encampments to services and housing so that the local government can clean and close the encampment without criminalizing those experiencing homelessness. Additionally, this work group allows for better coordination of outreach with non-homeless system partners. Local Continuous Quality Improvement (CQI) processes work to collect data through lived experience feedback and CE and HMIS data to evaluate current work and the Encampment Work Group identifies new strategies that may need to be implemented and coordinated by the various outreach teams that can be evaluated through data collected and analyzed via CQI.

Between all teams that conduct outreach in the region, all counties and days of the week are covered and the diverse make-up of teams providing outreach allows for all populations to be reached and culturally appropriate strategies implemented. A few of the teams have dedicated positions for individuals with lived experience of homelessness and other teams utilize lived experience feedback in the planning and operating of their team. Outreach teams are trained as Heart to Home Coordinated Entry Assessors so that they can assess individuals served, add them to the local Priority List, and participate in Case Conferencing. This ensures that outreach teams remain housing-focused and are able to connect individuals and families experiencing homelessness to permanent housing resources. Data about these projects is also collected in HMIS, which allows for additional

evaluation and coordination. Additionally, teams are trained in evidence-based practices such as Trauma Informed Care, Positive Youth Development, and Motivational Interviewing.

If awarded, the two applications submitted in this NOFO will aid in reducing unsheltered homelessness among youth and young adults within the Heart of Texas Region. The project application from The Cove is aimed at increasing in-reach staff to conduct outreach at schools. The project application from the Heart of Texas Behavioral Health Network would create a mental health and substance use team, employment and education specialist, peer support specialist, and benefits coordinator roles that would work in concert with all youth serving programs, especially the YHDP Navigation Team that identifies unsheltered youth through outreach and connects them to housing resources. These new team members would add capacity to street outreach efforts and provide professionals to help meet the needs of unsheltered youth in the CoC.

Strategies to improve and develop street outreach teams include:

- Continue to coordinate with all street outreach teams within the homeless response system to ensure daily case management
- Increase the number of mainstream street outreach teams that are housing-focused
- Work with partners to safely relocate households from places not meant for habitation to emergency shelters or transitional housing
- Develop a housing-focused program that focuses on identifying permanent housing solutions for unsheltered households
- Prioritize unsheltered households for vouchers and housing subsidies.

Outcomes include:

- Decrease in the number of unsheltered households in encampments
- Increase in number of households moved into permanent housing, including those with severe service needs
- Decrease in returns to homelessness
- Decrease in PIT Count

C. EMERGENCY SHELTER AND TRANSITIONAL HOUSING

Emergency shelters and transitional housing programs play a critical role in homeless response systems as they provide an immediate place for the homeless to shelter. They operate best when homeless households can enter and exit rapidly, returning to self-sufficiency. Within the Heart of Texas region, all shelters and transitional housing programs are trained on the Equal Access Rule and are evaluated annually for their ability to be low-barrier and culturally appropriate. The CoC has brought in outside technical assistance, and will continue to do so, to ensure that faith-based programs are trained and operating best practices.

The CoC lacks enough shelter beds for families facing homelessness with only one family emergency shelter in Waco, operated by Salvation Army, the local ESG recipient, which has three units with a total of eight beds available for families. Salvation Army is in the planning phase of building a new shelter facility which co-locate all shelter activities, add a drop-in center, add twelve family emergency shelter units, add additional shelter for single individuals, and add a new day shelter to the community as none exists currently. This project is schedule to go online in about 3-5 years once it is funded and constructed.

In 2019, the CoC received YHDP funding, which has led to the creation of transitional housing opportunities for youth and young adults. A RHY Basic Center Program was also started in 2020, to provide access to youth-focused emergency shelter. The effectiveness of these programs will be evaluated through Continuous Quality Improvement work that is part of YHDP and lessons learned will be shared with the CoC in quarterly reporting

that is beginning in 2023. Through the work with HUD technical assistance in YHDP, the CQI processes developed will be extended across the entire homeless system so that changes made to all emergency shelters and transitional housing programs, such as those implemented via technical assistance activities, can be evaluated, and reported on. A more recent addition to the evaluation of shelter and transitional housing programs is the use of lived experience feedback and was the focus of listening sessions conducted at the Project Homeless Connect service fair twice this year. Feedback from these has been shared across the CoC to inform changes needed to improve programs.

Strategies to increase emergency shelter and transitional housing are:

- Increase HMIS training for programs to improve data quality and collection so that performance of programs can remain data-focused
- Gather qualitative, lived experience survey data to evaluate performance
- Increase funding for development and operations of an emergency shelter for families
- Develop transitional housing for families experiencing homelessness who need more than 30 days of shelter
- Develop transitional housing programs that will assist clients with returning to the path of self-sufficiency quickly
- Develop TH-RRH (Transitional Housing to Rapid Rehousing) programs
- Annual technical assistance with shelter and transitional housing providers to ensure best practices are implemented across all programs

Outcomes include:

- Decrease in the unsheltered PIT
- Decrease in the length of time homeless
- Decrease in returns to homelessness
- Increase in successful housing placements

D. RAPID REHOUSING

Rapid Rehousing, when used with a Housing First approach, connects households experiencing homelessness to permanent housing through programming which includes case management and supportive services. When partnered with Coordinated Entry, Rapid Rehousing projects serve as a bridge to permanent housing and allows the household time and support needed to gain self-sufficiency. The data gained from HMIS and comparable data systems about connection to housing from Coordinated Entry and retention of housing will assist the CoC in seeing the effectiveness of housing programs and where performance needs to be improved. All programs across the CoC must demonstrate annually during the competition season that they utilize a Housing First Approach, pull their program participants from Coordinated Entry, are low barrier, and that they work with those who are harder to serve. Additionally, Programs participate in Equal Access training and are monitored annually to ensure that they are culturally appropriate and equitable.

In the past three years, the CoC has implemented new Rapid Rehousing for young adults via YHDP funding, which includes thirty units through the Heart of Texas Behavioral Health Network and six units through Family Abuse Center for those needing victim services. Through Continuous Quality Improvement, new qualitative and quantitative data will be evaluated and shared with the CoC about these projects starting in 2023. One of the biggest lessons learned in implementing these projects has been the need to connect these households, who frequently have severe service needs, to mental health and substance use treatment and other supportive services

to reduce returns to homelessness. The HOTBHN has applied for a supportive service only project in this NOFO to create a dedicated team to meet these needs.

Strategies to increase and improve Rapid Rehousing projects include:

- Evaluating and redeveloping current Rapid Rehousing projects based on the current needs of homeless households
- Developing more Rapid Rehousing projects as needed for subpopulations, such as youth and Veterans
- Improve data quality and collection, including qualitative, lived experience data to improve evaluation of the performance of housing programs.
- Ensure housing programs are following a Housing First Approach.

Outcomes include:

- Decrease in time households remain homeless
- Decrease in the number of homeless persons
- Decrease in the number of returns to homeless
- Successful housing placements

E. PERMANENT SUPPORTIVE HOUSING (PSH)

Like Rapid Rehousing, PSH programs are required to participate in Coordinate Entry, be low-barrier, and follow a Housing First Approach. All PSH programs also participate in annual Equal Access training and are monitored annually by the CoC to ensure that they are culturally appropriate and equitable.

The CoC has identified that additional PSH units are needed within the CoC to serve households with severe service needs. The CoC currently has 130 PS units available, with 56% available to Veterans. The remaining 44% are long term stayers of the program and will continue to need the intensive services offered by the program. Because of this, an additional fifteen units are needed to serve the long term, disabled homeless. Family Abuse Center has applied during the CoC NOFO for additional PSH units. Additionally, planning has begun with the Waco Housing Authority to utilize project-based vouchers for PSH that are paired with supportive services from local service providers. Using Emergency Housing Vouchers (EHV) from the Waco Housing Authority and the Texas Department of Housing and Community Affairs, those no longer in need of the intensive supportive services that are in current PSH units will now be able to transition to EHV, allowing for new openings in PSH units.

Strategies to increase and improve Permanent Supportive Housing:

- Increase funding through the Notice of Funding Opportunity (NOFO) application
- Evaluate current households enrolled in PSH programs to relocate households to permanent housing
- Identify mainstream agencies to house chronically homeless households
- Improve data quality and collection, including qualitative, lived experience data to improve evaluation of the performance of housing programs.
- Ensure housing programs are following a Housing First Approach.

Outcomes include:

- PSH is provided to the most vulnerable
- Decrease in the number of returns to homeless
- Successful housing placement

F. MOVE-ON PROGRAM

HUD encourages communities to partner with public housing authorities to develop Move-On programs which are designed to rehouse households from PSH to housing choice vouchers from local public housing authorities. Households referred to the Move-On program no longer require supportive services, but still need financial support to remain housed. Households referred to the Move-On program will be assessed for the ability to live independently with the assistance of a rental subsidy. Development of this program will open units for other households needing PSH. MOUs have been established with the Waco Housing Authority and Texas Department of Housing and Community Affairs to implement Emergency Housing Vouchers within the community and a portion of these vouchers have been set aside for PSH program participants, through Coordinated Entry, that no longer need the intensive supportive services so can transition to this new voucher.

Strategies to developing a Move-On program:

- Identify the number of housing vouchers needed
- Establish partnership with additional housing authorities for vouchers
- Develop policies and procedures for program implementation

Outcomes include:

- Decrease number in returns to homelessness
- Increase in the number of housed with PSH
- Increase in exits to permanent housing and successful housing placements

IV. OTHER HOMELESS SYSTEM PARTNERS

In addition to partners who will run the above programs, there are other key partners who should be included in the Homeless Response System which are described further below.

A. HOSPITAL AND HEALTHCARE SYSTEM

Recognizing that people who are homeless have higher rates of illness and die on average 12 years sooner than those who are not homeless, healthcare workers are needed to provide medical treatment to those unsheltered and living in shelters. Living unsheltered or in emergency shelters worsen health conditions as homeless households are exposed to communicable diseases, violence, malnutrition, and harmful weather. With the addition of healthcare, households will remain housed longer. Housing is a form of healthcare. Combining the two is essential to preventing and ending homelessness.

Within the community, Waco Family Medicine operates two medical clinics that are co-located where homeless service providers are located, one at the Meyers Drop-In Center and one at the Heart of Texas Behavioral Health main building. This long-standing partnership allows for those with no income or insurance to be able to access healthcare as needed, while the location allows for ease of access.

During the COVID-19 pandemic, the CoC was invited to participate in a Community Leaders cohort meeting, which included the two major hospitals in the area and the public health department. Through this partnership, relationships are beginning to formalize to build better connections between those experiencing homelessness and those providing healthcare. The public health department participates in the twice a year Project Homeless Connect service fair and provides information, testing, and vaccinations to homeless persons in attendance at the event.

Strategies to providing healthcare to the homeless:

- Partner with National Health Care for the Homeless for technical assistance

- Partner with the hospital and healthcare system partners to provide healthcare to the homeless
- Develop and implement practices for providing healthcare
- Update MOUs with Waco Family Medicine for two clinics that target serving those experiencing homelessness in the community.
- Increase the number of healthcare partners that participate in Project Homeless Connect events.
- Build partnership with EMS teams and train on engagement with the homeless population.

Outcomes include:

- Decrease in emergency room visits
- Improved health amongst the homeless
- Decrease in returns to homeless

B. MENTAL HEALTH AND SUBSTANCE USE TREATMENT PROVIDERS

Mental health and substance use treatment providers are an essential partner in the work towards ending homelessness, especially when working with individuals and families with severe service needs. Within the CoC, the Heart of Texas Behavioral Health Network (HOTBHN), the largest provider of mental health and substance use treatment in the CoC region and the local mental health authority, is a CoC grantee, the YHDP Lead Agency, and a YHDP grantee. HOTBHN has committed to continue to serve those without insurance or income, including those experience homelessness and offers special programs, such as PATH Street Outreach, to facilitate the connection of those experiencing homelessness to mental health and substance use treatment.

Additional partnerships are needed to continually meet the needs of the local homeless population, including an identified need to increase mental health and substance use treatment services for youth in YHPD projects and across the newly created youth homeless system. As YHDP has been launch, antidotal findings are showing returns to homelessness being related to severe service needs related to severe mental illness of youth being served. Due to the identified need and the opportunity to apply for supportive service only projects through the Supplemental NOFO, the CoC prioritized this need and a project from the HOTBHN was accepted by the Scoring and Ranking Committee for submission to HUD. If funded, it will create a dedicated mental health and substance use treatment team for youth experiencing homelessness that will be leveraged against other resources available at the HOTBHN including housing and supportive services through YHDP projects and existing mental health and substance use programming.

Strategies to engage with mental health and substance use treatment providers include:

- Create additional partnerships with mental health and substance use providers focused on meeting the needs of individuals and families with severe service needs.
- Create teams that are integrated within homeless service programs to provide mental health and substance use treatment.
- Increase capacity of PATH Street Outreach team at HOTBHN in serve more unsheltered individuals with severe service needs.
- Work to decrease barriers to accessing mental health and substance use treatment through existing partners who treat those experiencing homelessness.

Outcomes include:

- Reduction of returns to homelessness due to mental health and substance use treatment needs.
- Increased referral and connection for those experiencing homelessness with severe service needs to mental health and substance use treatment.

- Reduction of barriers to accessing mental health and substance use treatment.

C. JAIL DIVERSION AND CRIMINAL JUSTICE PARTNERS

Partnering with jail programs will ensure homeless individuals have an exit destination when exiting the jail. Development of this program will help the CoC to reduce recidivism and homelessness among the reentry population by expanding permanent housing programs.

Strategies to develop a jail diversion program:

- Increase permanent housing for those with an extensive criminal background
- Partner with police departments to develop prevent incarceration of the homeless
- Partner with local housing authorities to decrease barriers for those formerly incarcerated
- Develop discharge planning for those being released

Outcomes include:

- Decrease in jail/prison arrests/stays by the homeless
- Decrease in jail/prison reentry
- Discharge planning for those being released
- Increase in exits to housing
- Continued medical care for mental health/substance abuse treatment

D. SCHOOLS AND EDUCATION PARTNERS

Partnerships with school districts are needed to inform the Homeless Response System when/before a student's family enters homelessness with the hope of preventing homelessness for families and youth. This is especially needed since the CoC has a gap in family homelessness.

Strategies to including school districts in the Homeless Response System include:

- Educating school districts on the homeless response system
- Developing a resource guide for families to prevent family homelessness
- Prioritizing referrals from school districts
- Partnering with local housing authorities to provide referrals to voucher programs
- Development of a diversion and prevention program

Outcomes include:

- Decrease in family homelessness
- Increase in successful exits to permanent housing destinations
- Decrease in the number of households who become homeless for the first time

Waco Public Housing Authority (WHA), Waco Independent School District (Waco ISD) and the CoC partner to offer two units for families within Waco ISD who are experiencing homelessness. Waco ISD reported 4% of its student enrollment homeless for the 2020-2021 school year.

E. PUBLIC HOUSING AUTHORITIES

Within the CoC, the largest Public Housing Authority is the Waco Housing Authority (WHA). WHA partners with the CoC, including utilizing a homeless preference and partnering via Coordinated Entry to connect those experiencing homelessness to available vouchers as allowed. These programs are using the Housing First Approach to ensure rapid exits from homelessness into homeless preference voucher programs. In addition to WHA, the CoC also partners with the Texas Department of Housing and Community Development to

implement Emergency Housing Vouchers via Coordinated Entry. Due to the rural nature of the counties in the CoC, many of the smaller Public Housing Authorities have historically been harder to engage with and the CoC is striving to build more partnerships and is working to encourage these small Public Housing Authorities to adopt a homeless preference. Due to the rural nature and population size of the communities, none of the Public Housing Authorities in the region have been made aware of the potential allocation of Stability Vouchers at this time to prioritize, but if made available, the process utilized for allocating Emergency Housing Vouchers would be adopted to allocate these vouchers via Coordinated Entry.

In addition to the EHV vouchers committed by the Waco Housing Authority, they have committed to have units set aside for the homeless population in new housing developments that they are building that will be coming online over the next 3-5 years, including the following: six units from the RAD conversion of public housing units, 10 units on a new housing development, eight units for a VA project that will be using HUD-VASH vouchers, 24 project based vouchers for homeless veterans, and 84 units in a new development that is applying to be a tax-credit property. In collaboration with the Waco Housing Authority's units, homeless service provider agencies will come along side to provide supportive services when it is not included via WHA.

Strategies to engage with Public Housing Authorities include:

- Develop sample homeless preference language to provide to Public Housing Authorities to adopt if they do not have one in place.
- Update MOU with WHA annually to allow for regular updates to the partnership with the CoC.
- Annually attempt contact with all Public Housing Authorities in the CoC region that do not have a previous relationship with the CoC to work towards attempting engagement.
- Meet with Public Housing Authorities engaged in RAD process to encourage them to set aside an additional percentage of the re-configured units towards those experiencing homelessness.
- Invite Public Housing Authorities to participate in Coordinated Entry case conferencing.

Outcomes include:

- Increase in number of Public Housing Authorities who adopt a homeless preference.
- Increase in percentage of vouchers allocated to those experiencing homelessness.
- Increase number of Public Housing Authorities that participate in Coordinated Entry case conferencing and that prioritize vouchers through the Coordinated Entry System.

F. LANDLORD/PROPERTY OWNERS

Partnerships with landlords and property owners are needed to secure safe and affordable housing. The CoC is lacking affordable units for households which causes housing navigators to struggle with locating housing. The goal is to develop new units and housing opportunities for those experiencing homelessness within the CoC. The largest upcoming property owner partnership, with the Waco Housing Authority, was described above. Additionally, the City of Waco has launched a Housing Plan to engage developers and property owners in the creation of additional affordable housing units and is beginning the planning phase of using ARP funding to create additional units for the homeless population within the City of Waco.

Since the launch of housing navigators within the community, the CoC has been able to centralize the landlord recruitment to the two teams, one focused on serving youth through YHDP and one focused on serving adults. Prior to the launch of these teams, there was no strategic methods used for landlord recruitment and this new practice has allowed the CoC to build relationships with landlords in areas that the CoC historically had not been able to identify units and has increased the number of landlords the CoC now works with. Additionally, with the launch of YHDP, the YHDP Navigation Team has been able to focus on landlord recruitment that is

strategic towards the needs of young adults and has been able to mitigate with landlords to prevent evictions as the CoC has found a large number of youth served through YHDP have severe service needs and lack the skills that older persons served have that comes with experience from being a renter. Through the implementation of Continuous Quality Improvement in the CoC, the increase in landlord recruitment is being monitored and landlord recruitment strategies will be evaluated to see which are most effective for the various markets within the CoC, especially as it varies between rural areas and the city of Waco.

Strategies to engage with landlords/property owners include:

- Develop a housing curriculum on how to properly find housing and be a good tenant
- Develop a landlord engagement program to promote partnership with landlords/property owners to offer secure, affordable housing
- Create a landlord directory for use by housing navigators within the CoC
- Create housing retention program to reduce returns to homelessness
- Engage in City of Waco Housing Plan work groups
- Build landlord liaison programming for connecting housing navigators to landlords
- Develop partnerships with property owners to encourage set aside units in new properties for those experiencing homelessness and for those with low incomes
- Train housing navigators on new innovative landlord engagement strategies

Outcomes include:

- Decrease time households are homeless
- Improved landlord partnerships
- Increase number of new units in the community for use by the homeless system partners
- Increase in funding for landlord liaison programming

V. ENDING HOMELESSNESS - HOUSE AMERICA

House America is a federal initiative in which HUD and the U.S. Interagency Council on Homelessness (USICH) are inviting mayors, city and county leaders and governors into a national partnership using funding through the American Rescue Plan. This initiative looks to re-house 100,000 households experiencing homelessness through a Housing First approach and to add 20,000 new units.

Ending homelessness is not something that will be done overnight and must be broken down by subpopulation to effectively present positive outcomes. HOTHHC has begun the work of ending homelessness by subpopulation and with system improvements, could possibly be at functional zero within 5 years, if guided by this plan. Locally, the City of Waco is starting the planning work with HOTHHC member partners on how to utilize American Rescue Plan funding and what programs will be launched locally, including the possible creation of additional housing units for those experiencing homelessness. This work relates to a new Housing Plan launch by the City of Waco to increase affordable housing options within Waco and the CoC has been involved in all phases of planning and implementation.

A. ENDING VETERAN HOMELESSNESS

In 2018, the CoC received technical assistance and began work on ending Veteran homelessness by establishing a system to quickly identify and house all Veterans as quickly as possible. The pandemic halted planning, however, the work continued. A system has been developed but must be implemented and documented to declare an end to Veteran homelessness.

B. ENDING YOUTH HOMELESSNESS

HOTHHC was awarded funding through the Youth Homeless Demonstration Program from HUD to focus on developing a system to end youth homelessness within the Heart of Texas region. The system consists of developing youth-specific housing opportunities, implementation of drop-in centers, identifying new resources for youth and ending youth homelessness.

C. ENDING FAMILY HOMELESSNESS

To end family homelessness, we first need to establish a need for it. By partnering with the school districts, a broader picture of family homelessness can be painted to see the need. Emergency shelter resources in the Heart of Texas region for homeless families are extremely limited, but that does not mean that families are not in need.

Based on calls received through the Heart to Home CE hotline, family homelessness does exist but because families never enter our system, due to a lack of family emergency shelters, the actual number of families experiencing homelessness in the continuum is unknown.

D. ENDING CHRONIC HOMELESSNESS

With the full implementation of a Move-On Program utilizing various vouchers through collaboration with Waco Housing Authority and Texas Department of Housing and Community Affairs, system flow will be created to allow new PSH units to open up within the community. Planning has begun to look at the use of project-based vouchers to serve those with severe service needs, allowing for the co-location of supportive services from community partners which will increase capacity to serve those experience chronic homelessness. Additionally, each year with the CoC Bonus, the CoC recruits applicants to apply for PSH and RRH units to increase capacity.

E. ENDING INDIVIDUAL HOMELESSNESS

By redeveloping Rapid Rehousing programs, anyone experiencing homelessness will be able to enroll and be housed as quickly as possible.

Ending homelessness does not mean that no one will ever be homeless again, but that a system has been created to prevent households from entering homelessness and rapidly rehousing those who become homeless to ensure homelessness is rare, brief, and nonrecurring.

VI. REDEVELOPING DATA SYSTEMS (HMIS & CES)

In the CoC, the City of Waco, as HMIS Lead Agency, is responsible for managing the Homeless Management Information System (HMIS) on behalf of the community and contracts with Prosper Waco to implement HMIS in the community. The CoC and HMIS Lead Agency works in partnership with the two Coordinated Entry grantees, Heart of Texas Behavioral Health Network, and the Salvation Army, to operate the local Coordinated Entry System, Heart to Home. Additionally, the Family Abuse Center operates a comparable database and domestic violence Coordinated Entry System to serve victims within the CoC and has applied for CoC funding through the DV bonus to build additional capacity for their CES. Through improvement of HMIS and CES processes throughout the CoC, the ability to evaluate performance and outcomes will improve, as well as the ability to identify gaps, needs, and areas of improvement will be identified so that the CoC can implement Continuous Quality Improvement strategies.

A. HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)

A Homeless Management Information System is used to collect and analyze client-level data on homeless households within the CoC. The HMIS informs on homeless policy and decision making. Using the information

provided by HMIS, a CoC should be able to collect information from projects serving homeless households to use as part of needs analysis and establishing priorities, including Coordinated Entry, outreach teams, navigation teams, drop-in centers, emergency shelters, transitional housing, rapid rehousing, and permanent supportive housing.

Enhancements to the current HMIS is needed to improve data quality, report accurately to increase funding and provide data on the homeless needs of the CoC. This will bring additional training opportunities for HMIS users and data dashboards to tell the story of homelessness. By improving the collection and evaluation of all projects, Continuous Quality Improvement work can be done utilizing data collected, to inform changes and improve the homeless system.

To improve the HMIS, the following is needed:

- HMIS Administrator administers the HMIS to support the quality and integrity of the system, including management and design of system development
- Data Analyst collects, reviews, and analyzes data to create visual dashboards that tell the story of homelessness in the Heart of Texas as well as works with the HMIS Administrator to run gaps analysis to ensure a fully functioning homeless response system
- HMIS Coordinator provides technical support to HMIS users, which includes assisting agencies with preparation of data for reporting requirements
- Trainer facilitates training for systems (CoC, CES, and HMIS), including the development of a learning management system for all trainings

By adding these positions, the HMIS team will be able to produce data dashboards which tell the story of homelessness, analyze data to predict new program development and implementation, and provide HMIS users with ongoing training through development of a learning management system.

This team will also be responsible for monitoring projects to ensure compliance with data standards as set forth by the CoC and HUD.

B. COORDINATED ENTRY SYSTEM (CES)

The purpose of the Coordinated Entry System (CES) is to assess and house those experiencing homelessness as quickly as possible by prioritizing households based on the CoC's need. Prioritization can change from year to year and will be based on the CoC's priorities for ending homelessness using the Housing First approach.

Additions to the Coordinated Entry System are needed to accurately refer households to available housing opportunities with the homeless response system.

Staff additions include:

- Coordinated Entry System Coordinator
- Coordinated Entry System Operator

VII. TIMING AND NEXT STEPS

The timing and implementation of the strategic plan will be determined by service providers and the City's prioritization and commitment to ending homelessness. The CoC will be instrumental in leading the work of the strategic plan. This work will also align with the implementation of the Coordinated Community Plan to end youth homelessness developed as a part of YHDP. Next steps consist of organizing the CoC, CES and HMIS teams to begin strategizing and building partnerships with the appropriate agencies to fulfill the plan over the course of the next five years. Through partnership and coordination, the CoC will end homelessness within the Heart of Texas region.

Before Starting the Project Listings for the CoC Priority Listing

The CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be completed and submitted prior to the submission deadline stated in the Unsheltered and Rural Homelessness Special NOFO.

The CoC Priority Listing includes:

- Unsheltered Homelessness Set Aside New Project Listing – lists all new project applications applying for funding through the Unsheltered Homelessness Set Aside that were approved and ranked or rejected by the CoC.
- Rural Set Aside Project Listing – lists all new project applications applying for funding through the Rural Set Aside that were approved and ranked or rejected by the CoC.
- UFA Costs Project Listing – applicable and only visible for Collaborative Applicants that were designated as a Unified Funding Agency (UFA) during the FY 2022 CoC Program Registration process. Only 1 UFA Costs project application is permitted and must be submitted by the Collaborative Applicant. The UFA project must be ranked amongst projects submitted on the Unsheltered Homelessness Set Aside New Project Listing.
- CoC Planning Project Listing – Only 1 CoC planning project is permitted per CoC and must be submitted by the Collaborative Applicant. The CoC Planning project must be ranked amongst projects submitted on the Unsheltered Homelessness Set Aside New Project Listing.
- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- All projects must be approved and ranked or rejected on the Project Listings. This includes funding for CoC Planning and UFA Costs, which must be ranked amongst projects submitted on the Unsheltered Homelessness Set Aside New Project Listing.
- Collaborative Applicants are responsible for ensuring all project applications accurately appear on the Project Listings and there are no project applications missing from one or more Project Listings.
- If a project application(s) is rejected by the CoC, the Collaborative Applicant must notify the project applicant(s) no later than 15 days before the CoC Program Competition application deadline outside of e-snaps and include the reason for rejection.
- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.
- If the Collaborative Applicant needs to amend a project application for any reason after ranking has been completed, the ranking of other projects will not be affected; however, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND re-rank the project application BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on HUD's website.
https://www.hud.gov/program_offices/comm_planning/coc/competition

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this form, please reference the Unsheltered and Rural Homelessness Special NOFO Competition Priority Listing Detailed Instructions and Unsheltered and Rural Homelessness Special NOFO Competition Priority Listing Navigational Guide on HUD's website.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

Collaborative Applicant Name: Heart of Texas Homeless Coalition

Unsheltered Homelessness Set Aside Listing

Instructions:

Prior to starting the Unsheltered Homelessness Set Aside Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the Unsheltered Homelessness Set Aside Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make the necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

EX1_Project_List_Status_field List Updated Successfully

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	Rank	PSH/RRH	Expansion
FY 2022 HOTRMH MR ...	2022-10-16 18:10:...	SSO	Heart of Texas Re...	\$1,662,494	3 Years	1		
FY 2022 - The Cov...	2022-10-14 14:50:...	SSO	The Cove, Heart o...	\$455,614	3 Years	2		

Rural Set Aside Listing

Instructions:

Prior to starting the Rural Set Aside Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the Rural Set Aside Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make the necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

EX1_Project_List_Status_field List Updated Successfully

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type
This list contains no items							

Continuum of Care (CoC) Planning Project Listing

Instructions:

Prior to starting the CoC Planning Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload the CoC planning project application submitted to this Project Listing, click the ""Update List"" button. This process may take a few minutes while the project is located in the e-snaps system. You may update each of the Project Listings simultaneously. To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If you identify errors in the project application, you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one CoC planning project application can be submitted and only by the Collaborative Applicant designated by the CoC which must match the Collaborative Applicant information on the CoC Applicant Profile.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

EX1_Project_List_Status_field List Updated Successfully

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Accepted?	Rank
This list contains no items						

Funding Summary

Instructions

This page provides the total budget summaries for each of the project listings after the you approved, ranked; or rejected project applications. You must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount your CoC's Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds..

Title	Total Amount
Unsheltered Homelessness Set Aside	\$2,118,108
Unsheltered Homelessness Set Aside - Rejected Amount	\$0
Rural Set Aside	\$0
Rural Set Aside - Rejected Amount	\$0
CoC Planning Amount	\$0
Total CoC Request Unsheltered Homelessness Set Aside	\$2,118,108
Total CoC Request Rural Set Aside	\$0
TOTAL CoC REQUEST	\$2,118,108

Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan (HUD-2991)	Yes	Certification of ...	10/16/2022
FY 2022 Rank Tool (optional)	No		
Other	No		
Priority Listing	No		

Attachment Details

Document Description: Certification of Consistency with the Consolidated Plan (HUD-2991)

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

WARNING: The FY2022 Special NOFO Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.

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Page	Last Updated
Before Starting	No Input Required
1A. Identification	10/16/2022
2A. Unsheltered Homelessness Set Aside New Project Listing	10/16/2022
2B. Rural Set Aside Project Listing	No Input Required
2D. CoC Planning Project Listing	No Input Required
Funding Summary	No Input Required
Attachments	10/16/2022
Submission Summary	No Input Required

2022-175 B
3/15/22

**U.S. Department of Housing
and Urban Development**

**Certification of Consistency Plan
with the Consolidated Plan
for the Continuum of Care
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Heart of Texas Homeless Coalition/TX-604 Heart of Texas Continuum of Care

Project Name: Continuum of Care & Youth Homelessness Demonstration Program Grants

Location of the Project: Waco, TX

Name of
Certifying Jurisdiction: City of Waco, TX

Certifying Official
of the Jurisdiction Name: Bradley Ford

470 Title: City Manager

Signature: 

Date: 9/26/22

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

Privacy Act Statement. This form does not collect SSN information. The Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under 24 CFR part 91, 24 CFR Part 578, and is authorized by the McKinney-Vento Act, as amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 (42 U.S.C. 11371 et seq.). HUD considers the completion of this form, including the local jurisdiction(s) authorizing official's signature, as confirmation the project application(s) proposed activities submitted to HUD in the CoC Program Competition are consistent with the jurisdiction's Consolidated Plan and, if the project applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan per the requirement of 24 CFR part 91. Failure to either submit one form per project or one form with a listing of project information for each field (i.e., name of applicant, name of project, location of project) will result in a technical deficiency notification that must be corrected within the number of days designated by HUD, and further failure to provide missing or incomplete information will result in project application removal from the review process and rejection in the competitive process.

**HUD-2991 CERTIFICATION OF CONSISTENCY PLAN WITH THE CONSOLIDATED PLAN FOR THE
CONTINUUM OF CARE Supplemental NOFO COMPETITION PROJECT LIST**

Heart of Texas Region MHMR Center – 110 S 12th St, Waco, TX 76701

The Cove - 524 W Waco Dr, Waco, TX 76701