



# TX-604 WACO/MCLENNAN COUNTY FY 2019 COC NEW PROJECT EVALUATION

Name of Agency and Project: \_\_\_\_\_

Project Type:  PSH  RRH  DV Bonus RRH  Joint TH-RRH  DV Bonus TH-RRH  CE-SSO  DV Bonus CE-SSO

Name of Reviewer: \_\_\_\_\_

## CONTINUUM OF CARE GRANT NEW PROJECT ELIGIBILITY THRESHOLD

Threshold Review Criteria <i>Applicants must fully meet threshold criteria. Projects not meeting all the specified criteria will not be reviewed further.</i>	Meets Criteria? Yes, No, N/A
1. Project must be for eligible project type: Rapid Rehousing (RRH), Permanent Supportive Housing (PSH) or Joint Transitional Housing/Rapid Rehousing (TH-RRH); or additional services for the Coordinated Entry System (CE-SSO).	
2. Project proposes to serve an eligible population for the project type: <ul style="list-style-type: none"> <li>• Permanent Supportive Housing (PSH)               <ul style="list-style-type: none"> <li>○ Can serve Category 1 &amp; 4 homeless.</li> <li>○ All projects must be either 100% dedicated to chronically homeless or all beds/units must be Dedicated PLUS.</li> <li>○ All projects must serve exclusively disabled individuals/households as defined by HUD.</li> </ul> </li> <li>• Rapid Rehousing (RRH)               <ul style="list-style-type: none"> <li>○ Can serve Category 1 &amp; 4 homeless.</li> <li>○ Residing in TH funded as part of a Joint TH-RRH project</li> <li>○ Receiving assistance from a VA homeless program and met one of the above criteria on intake into the VA program</li> </ul> </li> <li>• Joint Transitional Housing &amp; Rapid Rehousing (TH-RRH)               <ul style="list-style-type: none"> <li>○ Can serve Category 1, 2, &amp; 4 homeless.</li> <li>○ All participants must initially receive TH services and transition as soon as practical to rapid rehousing.</li> </ul> </li> <li>• Coordinated Entry (CE-SSO)               <ul style="list-style-type: none"> <li>○ Can serve Category 1, 2, &amp; 4 homeless. This project type is accessible to all participants eligible for all other project types.</li> </ul> </li> </ul>	
3. Project proposes to use eligible costs for the project type: <ul style="list-style-type: none"> <li>• PSH: Rental assistance (tenant, sponsor, or project based), leasing or operating funds, supportive services, HMIS and administrative costs</li> <li>• RRH: Rental assistance (tenant based only), supportive services, HMIS and administrative costs</li> <li>• TH-RRH: For TH component – operating, leasing or rental assistance, for RRH component tenant based rental assistance only, supportive services and admin costs eligible for entire project. TH-RRH: Operating or leasing assistance and supportive services for the TH phase; tenant based rental assistance plus supportive services for the RRH phase.</li> <li>• CE-SSO: assessment of service needs, assistance with moving costs, case management, child care, education services, employment assistance, food, housing/counseling services, legal services, life skills, mental health services, outpatient health services,</li> </ul>	

<b>Threshold Review Criteria</b> <i>Applicants must fully meet threshold criteria. Projects not meeting all the specified criteria will not be reviewed further.</i>	<b>Meets Criteria? Yes, No, N/A</b>
outreach services, substance abuse treatment services, transportation, utility deposits, operating costs	
4. Project applicant is an eligible entity: <ul style="list-style-type: none"> <li>• Must have an active registration in the SAMS system.</li> <li>• Must have a DUNS number.</li> <li>• Must be a nonprofit organization, state or local government, or instrumentalities of state or local government.</li> <li>• Must be in good standing with the Federal government.</li> </ul>	
5. Match is greater than or equal to 25%.	
6. Project agrees to participant in Coordinated Entry and HMIS.	
7. Project agrees to use Housing First principles and be low barrier.	
8. Project applicant must demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds.	

**Project meets threshold eligibility criteria? If any of the above answers are no, the project does not meet threshold, and is therefore not eligible for funding consideration.**

Accepted

Rejected

Comments:

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## CONTINUUM OF CARE GRANT NEW PROJECT QUALITY THRESHOLD

Rating Factor for New Project Types	Points Available	Points Awarded	Criteria
<b>Permanent Housing: Permanent Supportive Housing or Rapid Rehousing</b>			
New permanent housing projects must receive at least 3 out of the 4 points available for this project type. Projects that do not receive at least 3 points will be rejected.	1		The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g., two or more bedrooms for families).
	1		The type of supportive services that will be offered to program participants will ensure successful retention in or help to obtain permanent housing, including all supportive services regardless of funding source.
	1		The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meets the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
	1		Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).
<b>Total Points</b>	<b>4</b>		<input type="checkbox"/> <b>Accepted</b> <input type="checkbox"/> <b>Rejected</b>
<b>Joint TH-RRH</b>			
New Joint TH and PH-RRH component project applications must receive at least 4 out of 6 points available for this project type. Projects that do not receive at least 4 points will be rejected.	1		The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g., two or more bedrooms for families.)
	1		The proposed project will provide enough rapid rehousing assistance to ensure that at any given time a program participant may move from transitional housing to permanent housing. This may be demonstrated by identifying a budget that has twice as many resources for the rapid rehousing portion of the project than the TH portion, by having twice as many PH-RRH units at a point in time as TH units, or by demonstrating that the budget and units are appropriate for the population being served by the project.
	1		The type of supportive services that will be offered to program participants will ensure successful retention or help to obtain permanent housing, including all supportive services regardless of funding source.
	1		The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to

Rating Factor for New Project Types	Points Available	Points Awarded	Criteria
			apply meets the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
	1		Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing).
	1		The project has low barriers to entry and prioritizes rapid placement and stabilization in permanent housing.
<b>Total Points</b>	<b>6</b>		<input type="checkbox"/> <b>Accepted</b> <input type="checkbox"/> <b>Rejected</b>
<b>SSO-Coordinated Entry</b>			
New SSO-Coordinated Entry project applications (also known as centralized or coordinated assessment) must receive at least 3 out of the 5 points available and must receive the point under the fifth criteria for this project type. Projects that do not receive at least 3 of the 5 points available and the point under the fifth criteria will be rejected.	1		The centralized or coordinated assessment system is easily available/reachable for all persons within the CoC's geographic area who are seeking information regarding homelessness assistance. The system must also be accessible for persons with disabilities within the CoC's geographic area.
	1		There is a strategy for advertising that is designed specifically to reach homeless persons with the highest barriers within the CoC's geographic area.
	1		There is a standardized assessment process.
	1		Ensures program participants are directed to appropriate housing and services that fit their needs.
	1		The proposed project has a specific plan to coordinate and integrate with other mainstream health, social services, and employment programs and ensure that program participants are assisted to obtain benefits from the mainstream programs for which they may be eligible (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
<b>Total Points</b>	<b>5</b>		<input type="checkbox"/> <b>Accepted</b> <input type="checkbox"/> <b>Rejected</b>

Comments:

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## PRIORITY CHECKLIST WORKSHEET

Priority	Points	Score
<b>Ending homelessness for all persons.</b>		
<ul style="list-style-type: none"> <li>Identify, engage, and effectively serve persons experiencing homelessness.</li> <li>Develop housing and supportive services tailored to the needs of those experiencing homelessness.</li> <li>Use data to measure project effectiveness in ending homelessness.</li> </ul>	<b>1</b>	
<b>Creating a systemic response to homelessness.</b>		
<ul style="list-style-type: none"> <li>Uses system performance measures such as the average length of homeless episodes, rates of return to homelessness, and rates of exit to permanent housing destinations to determine how effectively they are serving people experiencing homelessness.</li> <li>Assists the CoC in the development and implementation of a Coordinated Entry System.</li> <li>Uses the Coordinated Entry process to fill openings in their project.</li> </ul>	<b>1</b>	
<b>Strategically allocates and uses resources.</b>		
<ul style="list-style-type: none"> <li>Using cost, performance, and outcome data, project should improve how resources are utilized to end homelessness.</li> <li>Uses data to review project quality, performance, and cost effectiveness.</li> <li>Maximizes the use of mainstream and other community-based resources to serve persons experiencing homelessness.</li> </ul>	<b>1</b>	
<b>Uses an Evidence-Based Approach.</b>		
<ul style="list-style-type: none"> <li>Employs strong use of data and evidence, including the cost-effectiveness and impact of project on positive housing outcomes, recovery, self-sufficiency, and reducing homelessness.</li> <li>Trains project staff on best practices, which are then implemented when working with project participants.</li> <li>Identifies measures to track and use to evaluate project performance.</li> </ul>	<b>1</b>	
<b>Uses a Housing First Approach. (See attached Housing First Worksheet)</b>		
<ul style="list-style-type: none"> <li>Individuals are rapidly placed and stabilized in permanent housing without any preconditions regarding income, work effort, sobriety or any other factor.</li> <li>Projects should help participants move quickly into permanent housing, and should measure and reduce the length of time people experience homelessness.</li> <li>Projects engage landlords and property owners, remove barriers to entry, and adopt client-centered service methods.</li> <li>Service participation requirements occur only after a person has been stabilized in housing, and program participants are not required to participate in disability-related services (i.e. mental health services, outpatient health services, provision of medication) as a condition of continued participation in the program.</li> </ul>	<b>1</b>	

Priority	Points	Score
<p><b>Focuses on making youth homelessness brief, rare, and non-recurring.</b></p> <ul style="list-style-type: none"> <li>Provides access to low-barrier housing and services to youth experiencing homelessness under the age of 25.</li> <li>Project assists Coalition in meeting benchmarks towards achieving the goal of making homelessness brief, rare, and non-recurring.</li> <li>Project implements trauma-informed practices that emphasize resiliency and strength-based strategies.</li> <li>Participates in the development of a youth-focused Coordinated Entry System that will be used to fill openings in housing projects.</li> </ul>	<b>1</b>	
<p><b>Focuses on making adult homelessness brief, rare, and non-recurring.</b></p> <ul style="list-style-type: none"> <li>Provides access to low barrier housing and services to adults experiencing homelessness that is not conditional to a particular subpopulation or service provision (i.e. person served does not have to be a Veteran, fleeing domestic violence, in services with any particular agency to receive assistance).</li> <li>Project assists Coalition in meeting benchmarks towards achieving the goal of making homelessness brief, rare, and non-recurring.</li> <li>Collaborates with mainstream resources in the community to connect participants with assistance in areas such as employment, education, healthcare, and benefits.</li> <li>Participates in the Coordinated Entry System and follows the Order of Priority designated by the CoC to fill openings in housing projects.</li> </ul>	<b>1</b>	
<b>Total Points</b>	<b>7</b>	

*\*Priorities obtained from the FY 2019 Continuum of Care NOFA and the HOTHHC 2019 Priorities vote.*

Comments:

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# HOUSING FIRST ASSESSMENT WORKSHEET

Project Agency and Name: \_\_\_\_\_

Housing First projects are effective in assisting all homeless people access and sustain permanent stable housing. It has been demonstrated that projects can be well-run and safe without imposing requirements that prevent many homeless individuals from entering and/or remaining in housing. As part of the NOFA solicitation for new and renewal projects applicants are required to answer the following questions related to the existing or proposed project's eligibility criteria and project rules. Each question will be scored as indicated. At the completion of the questionnaire, the applicant will tabulate the total score. Maximum points is 15.

## 1. Low Barrier access:

- a. **Will/Does the project require clients to pass a background screening prior to project entry (excluding sexual offender/predator check)?**

Yes  No  [No = 1 point]

- b. **Will/Does the project require all persons with specified criminal convictions to be excluded on a blanket basis from admission (excluding registered sexual offender/predator, and background screening imposed by other funders)?**

Yes  No  [No = 1 point]

- c. **Will/Does the project require participants to be clean and sober for a specified period prior to project entry as a condition for admission?**

Yes  No  [No = 1 point]

- d. **Will/Does the project serve individuals and families regardless of sexual orientation, family composition, or marital status and are transgendered persons served according to the gender with which they identify?**

Yes  No  [Yes = 1 point]

- e. **Will/Does the project expedite the admission process including aiding in assembling necessary documents to support the application for admission?**

Yes  No  [Yes = 1 point]

- f. **Does the project actively participate in coordinated entry including attendance at meetings and case conferencing and, if applicable, are all new project entrants being referred through coordinated entry?**

Yes  No  [Yes = 1 point]

## 2. Housing Retention

- a. **Will/Does the project terminate participants for failure to participate in treatment or support services including case management?**

Yes  No  [ No = 1 point}

- b. **Will/Does the project terminate participants solely for engaging in substance use?**

Yes  No  [No = 1 [point]

- c. **Will/Does the project require participants to obtain earned or benefit income as a condition of remaining in the project?**

Yes  No  [No = 1 [point]

- d. **Will/Does the project make all efforts to avoid discharging participants into homelessness including referral back to coordinated entry for those who cannot remain in the project?**

Yes  No  [Yes = 1 point]

- e. **Are/Will project participants held to standards/behaviors not found in mainstream leases (such as not being allowed visitors, curfews, required to do chores, or not allowed to have alcoholic beverages in their unit)?**

Yes  No  [No = 1 point]

## 3. Participant engagement

- a. **Will/Does the project provide participant choice in accessing services and are efforts made to connect participants to community based services?**

Yes  No  [Yes = 1 point]

- b. **Will/Does the project provide regular opportunities for program participants to provide input on project policies and operations?**

Yes  No  [Yes = 1 point]

- c. **Will/Does the project employ Person Centered Planning as a guiding principle of the service planning process? Person Centered Planning focuses on helping the individual to identify and then accomplish**



**their own goals in terms of relationships, community and program participation, achieving control over their lives, and developing the skills and resources needed to accomplish these goals**

Yes  No  [Yes = 1 point]

- d. **Are/Will the project staffed be trained in clinical and non-clinical strategies to support participant engagement including harm reduction, motivational interviewing, trauma informed approaches, and strength based?**

Yes  No  [Yes = 1 point]

**TOTAL SCORE:** \_\_\_\_\_

**Certification of Responses**

I attest that the answers above are true and are provided without any additional comment or clarification.

\_\_\_\_\_  
**Authorized Applicant Signature**

\_\_\_\_\_  
**Authorized Applicant Name and Title**

\_\_\_\_\_  
**Date**